

Licensure Office 419-289-5390
 Ashland Center 419-289-5386
 Columbus Center 614-794-0803
 Elyria Center 440-365-5222, ext 7504
 Stark County Center 330-837-5244
 Cleveland Center 216-292-1100



FOR OFFICE USE ONLY		
Admitted _____	ID# _____	
<input type="checkbox"/> Columbus	<input type="checkbox"/> Elyria	<input type="checkbox"/> Cleveland <input type="checkbox"/> Stark <input type="checkbox"/> Ashland
Grad. Appl. Term _____	2nd MEd _____	
Auditor _____	Date _____	Released _____

STUDENT NAME _____ SSN# _____
 Home Address _____
 Employing School District _____ Cell Phone No. () _____
 Home Phone No. () _____ Work Phone No. () _____ E-Mail _____

MASTER OF EDUCATION DEGREE EDUCATIONAL ADMINISTRATION

(Generally, previous course work is only accepted for Masters Degree if taken within five years.)

CORE COURSES: (12 s.h. required)	other univ.	sem/qtr		Has masters's Degree from _____
_____ EDFN 500 (3)	_____	_____	Contemporary Education: Issues and Practices	_____ M.Ed. _____ Licensure
_____ EDFN 501 (0)	_____	_____	APA Seminar	_____ Praxis II Specialty Area
_____ EDFN 506 (3)	_____	_____	Qualitative Research	_____ Test Required
_____ EDFN 508 (3)	_____	_____	Educational Statistics	
_____ EDFN 521 (3)	_____	_____	Principles and Procedures of Curriculum Development	

MAJOR PROFESSIONAL COURSES: (12 s.h. required)

_____ EDAD 550 (3)	_____	_____	Introduction to School Administration
_____ EDAD 555 (3)	_____	_____	Human Behavior in Administration
_____ EDAD 683 (3)	_____	_____	Leadership Skills In Supervision/Administration
_____ EDAD 686 (3)	_____	_____	Admin Prog for Students w/Disabilities

ELECTIVES: (6 s.h. required for M.Ed.) (15 s.h. required for licensure)

_____ EDAD 551 (3)	_____	_____	Administration of Pupil Personnel Services
_____ EDAD 552 (3)	_____	_____	School Law and Ethics
_____ EDAD 681 (3)	_____	_____	Resource Management in Administration
_____ EDAD 684 (3)	_____	_____	Professional Development for Administrators
_____ EDAD 688 (3)	_____	_____	Technology in Administration

CAPSTONE EXPERIENCE: (6 s.h. required)

_____ EDAD 735*(3)	_____	_____	Education Administration I
_____ EDAD 739*(3)	_____	_____	Pupil Services Administration Internship

36 hrs.

*EDAD 735 and EDAD 739 must be scheduled as a year long experience.

*M.Ed. PROGRAM EVALUATOR _____ Date _____

LICENSURE FOR ADMINISTRATIVE SPECIALIST	
<p>NOTE: A) Students must successfully complete 45 s.h. to qualify for Administrative Specialist Licensure. B) Students must have taught for two (2) years under a professional teacher license. C) Successful completion of The Praxis Specialty Area Test - Educational Leadership D) Master Degree Required</p>	
<p>ASHLAND UNIVERSITY LICENSURE PROGRAM EVALUATOR</p>	
Name _____	Date _____

ADDITIONAL COURSEWORK REQUIRED FOR THE SCHOOL SUPERINTENDENT'S LICENSE	
_____ EDAD 559 (3)	_____ Buildings, Grounds and Facilities
_____ EDAD 690 (3)	_____ Administration of Staff Personnel Services
_____ EDAD 691 (3)	_____ The Superintendency
_____ EDAD 693 (3)	_____ School Finance & Economics
_____ EDAD 694 (3)	_____ Organizational Management Seminar and Internship for Superintendents
<p>To be eligible to receive the Superintendent's License, the applicant must have worked for (3) years as a school administrator under a principal's or administrative specialist license. Student must successfully complete 60 s.h. to qualify for Superintendent's License.</p>	
<p>ASHLAND UNIVERSITY LICENSURE PROGRAM EVALUATOR</p>	
Name _____	Date _____

***TO ENSURE PROPER CREDIT TOWARD A MASTER OF EDUCATION DEGREE THIS FORM MUST BE SIGNED AND DATED BY THE RESIDENT DIRECTOR OF AN M.Ed. PROGRAM.**