

EDAD 691 – The Superintendency

schedule:

Fridays • 4 – 9 p.m.

Saturdays • 8 a.m. – 4 p.m.

Sept. 8, 14, 22, 28; Oct. 5-6

EDAD 693 – School Finance and Economics

schedule:

Fridays • 4 – 9 p.m.

Saturdays • 8 a.m. – 4 p.m.

Oct. 12-13, 19-20, 26-27

EDAD 694 – Organizational Management Seminar and Internship for Superintendents

schedule:

Fridays • 4 – 9 p.m.

Saturdays • 8 a.m. – 4 p.m.

Jan. 18-19; Feb. 1-2, 22-23

EDAD 559 – Building, Grounds and Facilities

schedule:

Fridays • 4 – 9 p.m.

Saturdays • 8 a.m. – 4 p.m.

March 14-15, 28-29; April 11-12

EDAD 690 – Administration of Staff

Personnel Services

schedule:

Fridays • 4 – 9 p.m.

Saturdays • 8 a.m. – 4 p.m.

May 2-3, 16-17, 30-31

LICENSE APPLICATION PROCESS

Prior to completing the final course, contact Ashland University's Licensure Office for an Ohio application. Call 1-800-882-1548, ext. 5390. Doug Staggs, Stan Miller and Susan Istanich are ready to assist you.

COURSES WILL BE CONVENED AT THE FOLLOWING LOCATION:

Ashland University's Cleveland Center

4645 Richmond Road, Suite 103

Warrensville Heights, Ohio 44128

For more information/admission application, please call either the Cleveland or Elyria Center:

Cleveland Center

Mr. Malcolm M. Driver, Director

4645 Richmond Rd. – Suite 103

Warrensville Heights, Ohio 44128

216-292-1100

Fax: 216-292-2540

mdriver@ashland.edu

Elyria Center

Dr. Ed Branham, Director

Suite 105 – University Center

1500 North Abbe Road

Elyria, Ohio 44035

800-995-5222, ext. 7505 or 440-366-7505

Fax: 440-366-4066

jbranham@ashland.edu



The Superintendency Licensure Cohort Program

Ashland University's Cleveland & Elyria
Graduate Education Centers

2007-08 Academic Year

EXPERIENCE REQUIREMENT

To be eligible to receive the superintendent's license, the applicant must have worked for three (3) years as a school administrator under a principal or administrative specialist license/certificate.

LICENSURE COURSE REQUIREMENTS

Prerequisites: Building Administrator or Administrative Specialist License

*EDAD 691 – The Superintendency

The course is designed to explore executive leadership. Strategies for formulating district policy for external and internal programs with a focus on development of a collective district vision will be examined. Shaping school culture will be addressed through discussion of consensus building and conflict mediation. Purpose and direction for individuals and groups will be facilitated through discussion of communications and community relations strategies. The superintendent's role of building relationships with Board of Education, academic programming, curriculum planning and development, and instructional management will be discussed.

*EDAD 559 – Buildings, Grounds and Facilities

The course explores present and future facility planning and equipment needs of schools. This program examines the efficiency of present facilities, operations, housekeeping, and maintenance programs. It also reviews the planning process for school construction and maintenance programs. Plans for financing construction are discussed. The role of educational facilities in the teaching/learning process is a central theme throughout the course.

*May be offered, in part, using WebCT

EDAD 690 – Administration of Staff Personnel Services

This course is designed as an advanced course for the graduate student seeking licensure as a school superintendent. The student obtains an overview of recruitment, selection, assignment, induction, mentorship, staff development, staff evaluation, collective bargaining, contract management, employee/ employer relations, employment practices, personnel problems, and standards for school personnel administration. In addition, the role of school administration, board of education members, and other professionals who carry out those managerial functions and personnel services is considered.

EDAD 693 – School Finance and Economics

This course examines school finance with emphasis on Ohio applications. The course is designed to provide the practicing administrator and school treasurer/business manager with the background necessary to predict revenues, construct budgets, monitor spending plans, and conduct school levy campaigns. Students will construct a broad theoretical knowledge base pertaining to finance issues.

EDAD 694 – Organizational Management Seminar and Internship for Superintendents

The seminar is designed to provide superintendent candidates with an understanding of the school district as a system by defining processes for gathering, analyzing, and using data for decision making. Opportunities will be made available for students to frame and solve problems, and make quality decisions to meet internal and external expectations. The superintendent-board, superintendent-administrative team, and superintendent-community relationships will be studied. Seminar input will help determine the problems considered by the seminar group. The Organizational Management Seminar provides an internship experience for superin-

tendent candidates. Under the supervision of a university instructor and an on-site superintendent mentor, the candidate participates in district level leadership activities and decision making responsibilities. Visitation with other superintendents is part of the internship experience.

ADMISSION

You need to follow these steps to enter the licensure program:

1. Request and then apply for admission to Ashland University Licensure Program. Application fee is \$30.
2. All applicants' transcripts need to be evaluated prior to being admitted. You will need a copy of Master's degree transcripts and a copy of your currently held certificate/license. This evaluation process normally is completed within 2 – 3 days. Send or fax directly to the attention of Dr. Ed Branham or Mr. Malcolm Driver.

CREDIT HOUR REQUIREMENT

Candidates must successfully complete sixty (60) semester hours to qualify for the superintendent license (45 of the hours are from the previous administrative license program).