

IRC Hours

Monday – Thursday: 8 am to 11 pm

Friday: 8 am to 5 pm

Saturday: 10 am to 5 pm

Sunday: 1 pm to 11 pm

**Ashland University Library
Instructional Resource Center****IRC Materials & Supplies****IRC Materials and Supplies**

Materials and supplies are available for purchase in the IRC. Pricing information is posted in the IRC and on the IRC web site @ <http://www.ashland.edu/irc>. Ohio sales tax is charged on all purchases over 15¢.

IRC Consumable Materials

Students are welcome to use various consumable (scissors, glue, markers, colored pencils and crayons) in the IRC without any charge. Ask for assistance in locating these items. Workspace is offered for completing group projects both inside the IRC and on the library second floor.

Payment Options

If charging to an existing AU account, please have the account number and name ready for required transfer of funds. The IRC is not responsible for having account numbers on record. Personal checks are accepted made out to Ashland University for the exact amount of purchase.

Available Items	Price
Ellison Die cuts (single and borders)	1¢ per cut
Poster board (all colors) and tag board	\$1.00 per sheet
Construction paper	5¢ per sheet
Bulletin board paper (on rolls)	15¢ per foot
Color printing	10¢ per page / 20¢ duplex
Transparencies (copy machine)	50¢ per sheet
Transparencies (color printer)	60¢ per sheet
Sentence Strips: white or beige	5¢ for two strips
Laminating – 8 x 10 pocket / Roll top film	\$1.00 per sheet / \$1.00 per foot
CD-R	\$1.00 per CD
Computer disks	50¢ per disk
Binding – 1 comb and cover sheets	75¢ per set
Binding – comb only	50¢ per comb