

2008 Summer Residency
Faculty Information Sheet

First Name	Last Name	Summer Mailing Address (if applicable)
Cell Phone Number	Email Address	

Dining Preferences

Meals

MFA faculty, staff, and visiting writers will attend each meal. Meals are provided for the faculty in the program. If a guest is interested in dining with the program throughout the residency, the cost is \$307 per person for lunch and dinner. Please pay this amount in advance of the residency. Guests may also dine in the Convocation Center dining room for lunch only by paying at the register upon entering (Lunches are \$10.30 each).

Guest Dining, 2008: \$307

_____ Yes, I will be bringing a guest(s) to dine with us at lunch and dinner each day of the residency.

_____ # of guests

Name(s) of Guest(s):

Travel Arrangements

If You Are Flying...

Arrival (July 12)

Airport: Cleveland / Akron / Columbus*

Airline: _____

Flight #: _____

Time of Arrival: _____

Departure (July 26)

Airport: Cleveland / Akron / Columbus*

Airline: _____

Flight #: _____

Time of Departure: _____

*Shuttle service guaranteed to and from Cleveland airport. Please arrange your flight to arrive by 3:00 PM July 12. Every effort will be made to arrange for transportation from other regional airports.

If You Are Driving...

_____ I will be driving to the Ashland area.

License Plate #: _____

Summer Residency Expenses

All expenses for faculty members are paid for by the MFA Program. If you have guests attending who will be dining with the program for every meal, please figure their expenses and send a check for this amount to Sarah Wells, payable to **Ashland University**.

Return this form to Sarah Wells, Administrative Director, MFA Program, Ashland University, Ashland, OH 44805.