

Application and Contract Senior Apartments, 2007-2008

Due in the Office of Residence Life by 5:00 p.m. on Friday, February 8, 2008

PLEASE PRINT

For Office Use Only	
Date Rec'd	_____
Cred. Hours	_____
GPA	_____
Other	_____
Placement	_____

Any student who wishes to apply for housing in the senior apartments must complete the following application. By completing this application, you authorize the Office of Residence Life and/or Judicial Affairs to check the following: total credit hours, cumulative grade point average, and judicial history. Refer to additional documentation on this page for the appropriate criteria.

Name _____ ID # _____

Credit Hours Earned by January 1, 2008 _____ Cumulative GPA _____ AU E-mail _____

Meal plan if placed in the senior apartments (circle one) 19 15 10 Block of 160 meals No meal plan

Please list your proposed roommates (refer to Guideline 3: "Application Process"):

Roommate #1: _____ Roommate #2: _____ Roommate #3: _____

Please review the following senior apartment information before signing and completing the application. Signing the application indicates that you have read and understand all apartment residency expectations and guidelines.

1. **TERMS USED:** It should be understood in all cases that "grade point average" (GPA) refers to Ashland University grade point average, "Level I policy violation" also includes any civil citation that would result in a Level I policy violation, "Level II policy violation" also includes any civil citation that would result in a Level II policy violation, and any use of class status (freshman, sophomore, junior or senior) refers to the status as defined by the registrar's office.
2. **ELIGIBILITY:** All applicants must have at least a 2.500 GPA at time of application, at least 90 credit hours completed by the end of the spring 2008 session and no Level I policy violation. Students with at most one (1) Level II policy violation during their freshman year or at most one (1) Level II policy violation during their sophomore year may still apply (see Guideline 4: "Selection Process"). Students are not permitted to live in the senior apartments for more than three (3) semesters.
3. **APPLICATION PROCESS:** Apartment applications will not be complete without a full complement of four (4) roommates. Each roommate must complete an application and those four applications must be submitted together as a group.
4. **SELECTION PROCESS:** Applicants will be selected to be in senior apartment housing based on each of the minimum selection criteria: GPA, credit hours, and judicial history. The selection will be done in two rounds: the first round of eligibility allows for at most one (1) Level II policy violation during freshman year; the second round of eligibility allows for at most one (1) Level II policy violation during sophomore year. **Applicants are NOT guaranteed placement in senior apartment housing; spaces are limited. Those applicants not placed in the senior apartments must go through the general room lottery process during the spring semester.**
5. **NOTIFICATION PROCESS:** All applicants will be notified via e-mail on Friday, February 15, 2008 after 4:00 p.m.
6. **POLICIES AND REGULATIONS:** All Ashland University judicial policies, with the exception of the escort policy, will be enforced in the senior apartments. Also, note that the senior apartments do have a visitation policy that allows for 24-hour visitation (some restrictions apply). See the Ashland University Student Handbook for complete listing of policies and regulations. **Penalties for a violation of Level I or Level II offenses will include immediate and permanent removal from the senior apartments (and billing of a meal plan).** Such removal may, at the discretion of the Vice President of Student Affairs, commence upon the finding of the charge against the resident.
7. **FILLING A VACANCY (BEFORE FALL OPENING):** If a group is selected for the senior apartments and then a member either leaves the group or becomes ineligible for placement in the apartments, then the remaining group members must find a replacement group member who meets criteria and whose GPA and credit hours would still place the newly-formed group within the top 32 groups to apply for the apartments. Failure to replace a lost group member within the designated time will result in removal of all roommates from the senior apartments. No "buyouts" of spaces will be permitted.
8. **FILLING A VACANCY (AFTER FALL OPENING):** If a student placed in the senior apartments should leave during the course of the academic year then the remaining roommates will be given the opportunity, within 30 days of notification that the student is leaving, to replace that roommate. Failure to replace a lost roommate within designated time will result in removal of all roommates from senior apartment housing. No "buyouts" of spaces will be permitted.
9. **QUESTIONS:** All questions should be directed to Ryan Reinhart at x5326 or at reinhar@ashland.edu.

I acknowledge that I have read, understand, and agree to the terms contained herein, and further agree to be bound by the policies and procedures related to senior apartment housing and those contained in the student handbook. Additionally, the information I provided on this application is accurate and complete. I also understand that this is a binding housing contract and I may be released from this only under the guidelines outlined by the Office of Residence Life; a contract release fee may be assessed if I break this contract.

Student Signature _____ Date _____

AGREEMENT

It is agreed and understood that the terms, conditions and information contained in this contract are integral and binding. This agreement is made and entered into between Ashland University and the undersigned student (parent or guardian if applicable). The student shall be assigned to a residential unit as determined by the University. The University reserves the right to make assignments of space, authorize or deny room and roommate changes; consolidate vacancies, and to require a student to move from one room or hall/house to another, if this is determined by the University to be in the best interest of the student, other students, and/or the University. Students who are assigned to floors with special options, either by request or default, are required to comply with the guidelines of that floor. Further, students are commonly required to move from one residence or floor to another for academic or judicial concerns.

The Ashland University community subscribes to and strongly supports the right of each student to study and work in a quiet, peaceful and respectful atmosphere which is conducive to the pursuit and acquisition of knowledge. **Article IV, Section 2 of the Constitution, Rules and Regulations of the Members of the Corporation of Ashland University (1990) states that all students, on entrance, shall make and subscribe to the following declaration: "I sincerely promise while I remain connected with the Institution to obey all its rules and regulations, and to treat my instructors, fellow students and others with respect."**

It is agreed and understood that residential students assigned to the Senior Apartment complex are not required to purchase a university meal plan. A minimal 10 meal plan (or the block meal plan) is recommended for those students. Meal plan arrangements can be initiated or revised by contacting AU Auxiliary Services (x5758).

It is agreed and understood that the student shall pay or arrange to pay in full a room and board fee to the Ashland University Business Office in a manner acceptable to that office. Such payment or arrangement to pay must occur prior to checking into the residence hall. It is further understood and agreed that this fee is subject to modification by the University in the event the student's assignment changes or in the event the number of students assigned to his/her room changes during the assignment period. In the event the student requests and is authorized a room change, the student agrees to pay a room change fee to the Office of Residence Life of Ashland University, if applicable. Furthermore, the Board of Trustees of Ashland University has the right to change all fees and charges at any time. All charges and fees are subject to the policies found in the Ashland University Fees and Charges Brochure. It is agreed and understood that the student may not cancel the agreement or be released from a paid single or double agreement once the student has signed a contract. If the student has less than 12 credit hours, the agreement may be canceled by the University (subject to refunds, if any, as determined by the Ashland University Fees and Charges Brochure). All fulltime undergraduate students who have not applied for and received permission to live off campus must live on campus. Housing charges will be billed to the student's account until the application is completed and approved. Applications for off-campus residency are available from the Office of Residence Life.

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It is agreed and understood that the student shall not make or permit any use of assigned room or hall/house or make any use of any part of the room privileges which would be for commercial purposes. The student also shall not use the assigned room or hall/house for purposes of violating civil law or University regulations, interfering with the study, sleep or comfort of any resident of the building or community, or being involved in actions that would be potentially dangerous to life, limb or property. The University assumes no responsibility or liability for the personal property of students. The student also agrees to promptly and fully comply with verbal or written instructions by University officials and Residence Life staff with reference to the conditions of this agreement. This agreement is not intended to provide all housing information which is more appropriately located in the **Student Handbook**. The student shall comply with all rules, regulations, policies and procedures set forth in the **Student Handbook** and the **University Catalog** or any information distributed from the Office of Residence Life. University officials reserve the right to enter and inspect residence hall rooms at any time. Inspections will occur when necessary to protect and maintain the property of the University, the health and safety of its students, or whenever necessary to aid in the basic responsibility of the University regarding discipline and maintenance of an educational atmosphere. The student shall further comply with all housing policies concerning assignments, consolidation, damages and condition of rooms and public areas, room inspection, entry and search, vacation periods, subletting and unauthorized use of rooms, keys and checkout as stated in the **Student Handbook**. This contract does not provide room or board during official University breaks.