

# Community Service Housing Application

Fall: 20\_\_\_\_  
Spring: 20\_\_\_\_

## DEMOGRAPHIC INFORMATION

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

AU Email: \_\_\_\_\_ Gender: \_\_\_\_\_ Cum. GPA: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

AU Class Status for the 2008-2009 Academic Year (FR, SO, JR, SR, Incoming Freshman): \_\_\_\_\_

AU ID #: \_\_\_\_\_ AU Box #: \_\_\_\_\_ Current Residence Hall/Room: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

Roommate Preference: \_\_\_\_\_

*Note: Only students who meet Residence Life's current buyout policy are eligible to buy out their room.*

Date of Birth \_\_\_\_\_ Male  Female

Emergency Contact (name and phone) \_\_\_\_\_

**Please provide your permanent home address and phone:**

Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

**MEAL PLAN (Required by anyone not living in the senior apartments; anyone not indicating a meal plan preference will be given the 19-Meal option)**

10 flex \_\_\_\_\_

15 flex \_\_\_\_\_

19 meals per week \_\_\_\_\_

**Please answer the following questions typed on a separate piece of paper.**

1. Why are you interested in living on the Community Service floor?
2. What do you hope to achieve as a part of a community on the floor?
3. In the past, what types of community service events have you participated in?
4. What do you believe the value is in giving back to your community?
5. How will living on this floor challenge you to grow?

## SIGNATURE AND UNDERSTANDING OF AGREEMENT

Signing this contract signifies that you have read the agreement, understand and agree to the terms and conditions stated on the **front and back** of this contract and request that Ashland University assign room accommodations in keeping with this agreement. Signing this contract also **gives permission for the Center for Community Service to access and discuss your judicial and academic records.** This is a contract for residence hall accommodations for the entire academic year.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature (if student is under age 18) \_\_\_\_\_ Date \_\_\_\_\_

### FOR OFFICE USE ONLY

Hall: \_\_\_\_\_ Room: \_\_\_\_\_ Room Type \_\_\_\_\_

(RS, RD, RT, RQ, SD, PS, PD, SP, SS, IS, PA)

Staff Initials \_\_\_\_\_ Date \_\_\_\_\_ Entered into Datatel by \_\_\_\_\_ on \_\_\_\_\_

## AGREEMENT

It is agreed and understood that the terms, conditions and information contained in this contract are integral and binding. This agreement is made and entered into between Ashland University and the undersigned student (parent or guardian if applicable) for the academic year. The student shall be assigned to a residential unit as determined by the University. The University reserves the right to make assignments of space, authorize or deny room and roommate changes; consolidate vacancies, and to require a student to move from one room or hall/house to another, if this is determined by the University to be in the best interest of the student, other students, and/or the University. Students who are assigned to floors with special options, either by request or default, are required to comply with the guidelines of that floor. Further, students are commonly required to move from one residence or floor to another for academic or judicial concerns.

The Ashland University community subscribes to and strongly supports the right of each student to study and work in a quiet, peaceful and respectful atmosphere which is conducive to the pursuit and acquisition of knowledge. **Article IV, Section 2 of the Constitution, Rules and Regulations of the Members of the Corporation of Ashland University (1990) states that all students, on entrance, shall make and subscribe to the following declaration: "I sincerely promise while I remain connected with the Institution to obey all its rules and regulations, and to treat my instructors, fellow students and others with respect."**

It is agreed and understood that resident students are required to accept a University board plan (note that residential students assigned to the Senior Apartment are not required to purchase a university meal plan). Students who fail to select a board option will be assigned the 19 meal plan option. Meal plans do not provide meals during official University breaks. Meal plan options are subject to change at any time with written notification by Dining Services. Students are financially responsible in the event that their I.D. card is used by someone other than themselves or the card is invalidated by Dining Services. This card is not transferable. The student further agrees to immediately notify Dining Services and Safety Services should the I.D. card be lost or stolen.

It is agreed and understood that the student shall pay or arrange to pay in full a room and board fee to the Ashland University Business Office in a manner acceptable to that office. Such payment or arrangement to pay must occur prior to checking into the residence hall. It is further understood and agreed that this fee is subject to modification by the University in the event the student's assignment changes or in the event the number of students assigned to his/her room changes during the assignment period. In the event the student requests and is authorized a room change, the student agrees to pay a room change fee to the Office of Residence Life of Ashland University, if applicable. Furthermore, the Board of Trustees of Ashland University has the right to change all fees and charges at any time. All charges and fees are subject to the policies found in the Ashland University Fees and Charges Brochure.

It is agreed and understood that the student may not cancel the agreement or be released from the agreement once the student has signed the contract. If the student has less than 12 credit hours, the agreement may be canceled by the University (subject to refunds, if any, as determined by the Ashland University Fees and Charges Brochure). All full-time undergraduate students who have not applied for and received permission to live off-campus must live on-campus. Room and board charges will be billed to the student's account until the application is completed and approved. Applications for off-campus residency are available from the Office of Residence Life.

It is agreed and understood that the student shall not make or permit any use of assigned room or hall/house or make any use of any part of the room privileges which would be for commercial purposes. The student also shall not use the assigned room or hall/house for purposes of violating civil law or University regulations, interfering with the study, sleep or comfort of any resident of the building or community, or being involved in actions that would be potentially dangerous to life, limb or property. The University assumes no responsibility or liability for the personal property of students. The University encourages each residential student to carry insurance for personal belongings. The student also agrees to promptly and fully comply with verbal or written instructions by University officials and Residence Life staff with reference to the conditions of this agreement. This agreement is not intended to provide all housing information which is more appropriately located in the **Student Handbook**. The student shall comply with all rules, regulations, policies and procedures set forth in the **Student Handbook** and the **University Catalog** or any information distributed from the Office of Residence Life or Student Affairs. University officials reserve the right to enter and inspect residence hall rooms at any time. Inspections will occur when necessary to protect and maintain the property of the University, the health and safety of its students, or whenever necessary to aid in the basic responsibility of the University regarding discipline and maintenance of an educational atmosphere. The student shall further comply with all housing policies concerning assignments, consolidation, damages and condition of rooms and public areas, room inspection, entry and search, vacation periods, subletting and unauthorized use of rooms, keys and checkout as stated in the **Student Handbook**. This contract does not provide room or board during official University breaks.