



Ashland University
Graduate Assistant
Residence Life/Recreational Services

Internship Title: **Fraternity Director**
Graduate Assistant, Recreational Services
Institution: **Ashland University** (www.ashland.edu)
Location: Ashland, OH
Current GA: Janel Crabiel
Email: jcrabiel@ashland.edu

Specialization: Sport Education or related field.

Responsibilities:

Fraternity Director

1. Responsible for creating an environment conducive to the academic mission of Ashland University for approximately 20 students.
2. Oversee house administrative processes (opening/closing, room changes, occupancy reports and on-duty responsibilities).
3. Serve as a fraternity advisor to the chapter president.
4. Serve as a Judicial Adjudicator in house judicial matters.
5. Serve as a liaison to building services staff and communicate building concerns.
6. Refer and help students in personal matters so they may best achieve their academic goals.

Graduate Assistant, Recreational Services

1. Assist the Director of Recreational Services with various duties and responsibilities.
2. Supervise the intramural teams on campus.
3. Organize and implement intramural worker training and scheduling.
4. Supervise all club sport events.

Supervisor(s): Director of Residence Life/Director of Recreational Services
Time Commitment: Fraternity house responsibilities plus Recreational Services office hours.
10-15 hours per week, including evening commitments.
Time Off: All University breaks and four weekends out per semester
Contract Dates: August 2006 through May 2007
Remuneration: \$16,390 stipend plus furnished apartment, board, free cable service, Health Center services and computer availability.

Contact Person for Pre-Interview Information:

Michele Sheets, Director of Residence Life, Ashland University, Ashland, OH 44805;
419-289-5306, FAX 419/289-5399, e-mail: msheets@ashland.edu

Co-Supervisor: Sean Ries, Director of Recreational Services

Additional Information:

www.ashland.edu
www.ashland.edu/intramurals

