Ashland University
Undergraduate Catalog Addendum

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Beginning our one hundred and thirty-fourth year devoted to the development of each student’s personal potential.

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Accreditations

Ashland University is accredited by The Higher Learning Commission and a member of the North Central Association (web address: http://www.ncahlc.org and phone: 800-621-7440 or 312-263-0456). In addition, individual programs are accredited by the Association of Theological Schools (ATS); National Council on Economic Education, Correctional Education Association, Accreditation Council for Business Schools and Programs (ACBSP); American Chemical Society; Commission on Accreditation of Athletic Training Education (CAATE); National Association of Schools of Music (NASM); the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave., NW, Suite 500, Washington, D.C. 20036, (202) 466-7496, which covers the B.S.Ed., M.Ed., and Ed.D. programs; the Council on Social Work Education (at the baccalaureate level); the Ohio Board of Nursing; and the Commission on Collegiate Nursing Education (CCNE). Authorization to grant bachelor, master and doctor degrees comes from the Ohio Board of Regents.

The Ohio Board of Regents has granted approval for teacher education licensure in early childhood, middle grades, grades 7-12 content areas, pre K-12 specialist areas, intervention specialist areas; education administrative licenses; education support personnel licenses; and school nurse programs. AU is accredited by the National Council for the Accreditation of Teacher Education. NCATE currently has partnerships with 50 states and units, providing assistance with moving from one state to another. Graduates of AU benefit from Ohio’s participation in the Interstate Agreement on Qualifications of Educational Personnel. This agreement provides assistance from the National Association of State Directors of Teacher Education and Certification (NASDTEC) and the Interstate Reciprocity Agreement which facilitates teacher licensure throughout the country.

AU holds membership in American Association of Colleges of Nursing, National Collegiate Honors Council, National League for Nursing, Institute of International Education, NAFSA: Association of International Educators, the National Collegiate Athletic Association, and Association of Independent Liberal Arts Colleges for Teacher Education.

Ashland University also is a member of Ohio Foundation of Independent Colleges, Association of Independent Colleges and Universities of Ohio, Ohio Association of Colleges for Teacher Education, Ohio Association of Private Colleges for Teacher Education, Ohio Campus Compact, College Consortium for International Studies (CCIS); Consortium for Overseas Student Teaching (COST); Association of Governing Boards; National Association of Independent Colleges and Universities (NAICU); Council of Independent Colleges (CIC); and Ohio Newspaper Association.

Departments hold memberships in America-MidEast Educational and Training Services (AMIDEAST); American Alliance for Health, Physical Education, Recreation and Dance; American Association of Family and Consumer Sciences; American Association of Intensive English Programs; American Council on the Teaching of Foreign Languages; American Hotel and Lodging Educational Foundation; Associated Writing Programs; Broadcast Education Association; Foundation in Art: Theory and Education; International Federation of Home Economics (collective memberships); National Communication Association; Ohio Association for Health, Physical Education, Recreation and Dance; Ohio Association of Broadcasters; Ohio Biological Survey; Ohio Council of Deans and Directors of Baccalaureate and Higher Degree Nursing Programs; Ohio League of Nursing; and University and College Intensive English Programs.

Ashland University has membership in Alpha Gamma Omega Nu, National Honor Society in Physical Education; Alpha Lambda Delta, Honor Society for Freshmen; Alpha Phi Sigma, National Honor Society in Criminal Justice; Alpha Psi Omega, National Honor Society in Theatre; Beta Beta Beta, National Honor Society in Biology; Delta Mu Delta, International Honor Society in Business; Kappa Delta Pi, International Honor Society in Education; Kappa Omicron Nu, National Family and Consumer Sciences Honor Society; Omicron Delta Epsilon, the International Economics Honor Society; Phi Alpha, National Social Work Honor Society; Phi Alpha Theta, International Honor Society in History; Phi Sigma Iota, Gamma Tau chapter, International Foreign Language Honor Society; Phi Sigma Tau, International Honor Society in Philosophy; Pi Mu Epsilon, National Honor Society in Mathematics; Pi Sigma Alpha, National Honor Society in Political Science; Psi Chi, International Honor Society in Psychology; Sigma Gamma Epsilon, National Honor Society in Geology; Sigma Tau Delta, International English Honor Society; Sigma Theta Tau, RhoNu Chapter, International Honor Society of Nursing; Theta Alpha Kappa, National Honor Society for Religious Studies and Theology and Upsilon Pi Epsilon, International Honor Society for the Computing and Information Disciplines.
Ashland University Rights

The provisions of this catalog are to be considered directive in nature and are not to be regarded as an irrevocable contract between the student and Ashland University. The university reserves the right to make, at any time, the changes it deems advisable in the offerings, regulations and fees stated in this catalog.

Because these rules and regulations are intended to guide the student's progress through the university, each student has the obligation to become familiar with the contents of this catalog and follow the directives as stated.

Individual Rights

Ashland University is an Equal Opportunity Institution and reasonable efforts will be made to accommodate all students regardless of disabilities, sex, age, race, color, religion, and national or ethnic origin, as per Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975 and the Americans with Disabilities Act of 1990. Each applicant for admission to Ashland University is considered on individual merit. Each applicant's record is reviewed for academic achievement, aptitude and interest in order to admit those students who possess the ability and motivation to benefit from their enrollment at Ashland University.

Family Educational Rights and Privacy Act

The purpose of the Act is to require educational institutions and agencies to conform to fair information practices. Ashland University will not release personally identifiable student records on file without prior student consent. Exceptions to this are (1) Ashland University school officials or teachers who have a legitimate educational interest in the student; (2) another school to which the student has applied and intends to enroll; (3) authorized federal and state officials; (4) persons dealing with a student's application for financial aid; and/or (5) parents. It is Ashland University policy that no data from student records be provided to non-university agencies for mailing purposes.

Inquiries regarding compliance may be directed to the Registrar, Ashland University, 401 College Ave., Ashland, Ohio 44805.

Directory Information

In accordance with the Federal Educational Rights and Privacy Act of 1974 (FERPA), Ashland University has listed the following data items as "Directory Information" and may release this information for those enrolled without a student’s consent. For clarification or questions you may contact the Registrar.

Name
Local Mailing Address
Home Address
Phone Number
Parent’s Name and Mailing Address
Email Address
Major
Class
Center Attended
Dates of Attendance
Full, Half, Part time Status
Degrees and Awards Received
Previous Institutions Attended
Participation in fully recognized activities and sport
Photographs, weight, and height of athletic team members
Date and Place of Birth

Student Right to Know Act

In accordance with guidelines for the Student Right to Know Act, Ashland University had a six-year graduation rate of 60% for the first-time full-time freshmen who entered in Fall 2006.
Welcome to the campus of Ashland University. Everywhere you look you will find a rich tradition of excellence that has been the hallmark of this university since its early founding in 1878.

The community of Ashland University takes pride in developing and maintaining our facilities and grounds to showcase the heart and spirit of the University. As you walk around the campus, you will find cleanliness and beauty, and that floors shine, windows sparkle and everything is in its place. In the spring, thousands of flowers add to the beauty of the campus and in the fall purple and gold mums add to the celebration of alumni coming home. Ashland University is a place of beauty.

Rich traditions make a distinctive impression on those who know and love Ashland University. Old timers still remember Billie, the stuffed goat who first appeared in 1915 and was passed between upperclassmen in the chapel. It draws upon memories of bygone days when President J. Allen Miller grazed his goats on the Quad. A replica is showcased here in the Accent Room. The tradition of the Case Eagles goes back into the late 40s when the first Case Eagle flew the coop from a dealer in Wooster to become permanently encased in cement on the college campus. Through the years other eagles would mysteriously arrive on campus in the dark of night and roost in wet cement already prepared. In 1965 the J.I. Case Company donated Old Abe, the 20 foot tall eagle which sits proudly in front of the athletic complex of the University. Today, 27 eagles grace the campus maintaining the tradition of over 60 years.

Pine trees on the hilltop, the bells of chapel ringing loudly, and Accent on the Individual make for rich traditions that instill pride in the hearts and minds of those who call Ashland University home. Strong athletic programs with national rankings as well as intramural and club sports provide part of the Ashland spirit.

The campus of the University could be described as a community within a community. With over 6,000 students in undergraduate and graduate programs and 22,000 students enrolled in professional development programs across the State of Ohio, Ashland is making its mark as one of the premier private comprehensive universities in the Midwest.

As you look through this catalog you will discover Ashland’s commitment to academic excellence. We believe that it is important to blend the liberal arts with the development of professional competencies and skills. Our academic programs, degrees and majors are extensive to meet the growing needs of a variety of students. Faculty are highly committed to teaching excellence based on their own dedication to research and scholarship. In fact, all the men and women who serve Ashland University are exceptional in their desire to enhance "Accent on the Individual." Explore with us the world of Ashland University. Come by for a visit and see firsthand what it means to be an Ashland Eagle. It could be the most important decision you make in choosing your college.

Frederick J. Finks
President, Ashland University
Mission, Identity, Core Values, and Vision of Ashland University

Ashland University

Founded in 1878, Ashland University is a private, comprehensive institution committed to challenging and supporting students intellectually, spiritually, socially, culturally and physically.

Located midway between Cleveland and Columbus off I-71, Ashland University is home to 2,600 full-time undergraduate students. Ninety-two percent of these students are from Ohio, while students also come from 42 other states and 37 countries. The University’s total enrollment is 6,500 students, and this includes graduate programs in business, education and theology and the off-campus centers in Cleveland, Columbus, Mansfield, Massillon and Elyria.

In addition to its traditional undergraduate studies, AU offers alternative programs for adults and non-traditional students through the Founders School of Continuing Education. Degree completion, Associate degree, CEUs, and non-degree opportunities are available through a flexible format that includes online and evening classes. Post Secondary Education Option and early college experiences are also available through the Founders School. Complementing the undergraduate program is a Master of Fine Arts in Creative Writing, a Master of Arts in American History and Government; a Master of Business Administration degree; a Master of Education degree; a Doctor of Education in Educational Leadership; masters degrees and a Doctor of Ministry degree through the Ashland Theological Seminary; an RN to BSN Track for registered nurses; and a Bachelor’s Plus program for students with a non-education degree who want to teach.

Situated on a beautiful 120-plus acre campus with trees, brick walkways and flower gardens, the University’s campus contains 44 modern buildings including a new 110,000-square-foot Recreation and Rybolt Sport Sciences Center, a new Dwight Schar College of Education, a new Richard E. and Sandra J. Dauch College of Business and Economics, and a renovated Kettering Science Center.

Ashland University takes great pride in its philosophy of "Accent on the Individual" and offers a learning environment in which students can expect personal attention from professors and staff who genuinely care about them and their development. Professors, not graduate assistants, teach the classes and labs. The University features a strong academic reputation, offering more than 60 majors including toxicology, environmental science, hospitality management and digital media journalism, which are unusual for an institution this size. It also offers most traditional liberal arts majors as well as a wide range of majors in business and education. The education program, which offers pre-K through doctorate level courses, is one of the largest among independent and state institutions in Ohio. Academic programs are enhanced by an Honors Program and the John M. Ashbrook Center for Public Affairs.

Ashland University is accredited by the North Central Association of Colleges and Schools and is authorized by the Ohio Board of Regents to grant bachelor’s, master’s and doctoral degrees. Individual programs are accredited by the Accreditation Council of Business Schools and Programs, the National Council for Accreditation of Teacher Education, the National Association of Schools of Music, the Association of Theological Schools, the Commission on Collegiate Nursing Education, the Council on Social Work Education, the American Chemical Society, the Accreditation Commission for Programs in Hospitality Administration and the Commission on Accreditation of Allied Health Education Programs.

Ashland University is proud of its involvement in small town life, which boasts friendly people, a pleasant atmosphere and a peaceful community – all important items in today's society. Security is a priority on the Ashland campus, and a well-lighted campus and an electronic security system in all residence halls illustrate that fact.

Ashland University is known for many things besides its academic programs, including:

* an impressive computer technology infrastructure that features more than 1,000 computers on campus and at off-campus sites. The campus features several large computer labs as well as several buildings and areas that offer wireless access to the campus network.
* the No. 1 student activities programming in the region as awarded by the National Association for Activities.
* a strong Division II athletic program featuring 20 men’s and women’s sports.
Our Mission, Identity, Core Values, Vision

Mission Statement
Ashland University educates and challenges students to develop intellectually and ethically, to seek wisdom and justice, and to prepare for the rigors of living and working as citizens aware of their global responsibilities.

Identity Statement
Ashland University is a comprehensive university, associated with the Brethren Church, where Judeo-Christian values are the foundation of the educational and social environment. The University promotes the liberal arts and sciences as well as professional development for undergraduate and graduate students. Founded in 1878 in Ashland, Ohio, the University serves a diverse student population through its main campus, regional centers, and Seminary.

Core Values
In pursuing its mission, Ashland University:
1. Pledges the best individual and collective efforts to challenge each student while offering the attention and encouragement promised in Ashland University's "Accent on the Individual."
2. Affirms Judeo-Christian values as a core element of the University's institutional identity, emphasizing faith in God, moral integrity, and respect for the value of each person in a community of learning.
3. Stresses character formation: integrity, self-discipline, responsibility, compassion, service, and good citizenship.
4. Supports free, open and critical inquiry as central to academic freedom and necessary for intellectual and professional development.
5. Recognizes teaching supported by research and scholarship as the University's central and most important activity and duty.

Vision Statement
Ashland University aspires to be the leading private comprehensive university in the Midwest.
Student Affairs

http://www.ashland.edu/students/campus-life/student-affairs

Vice President for Student Affairs,
Dean of Students
Sue Heimann

Mission Statement
Through a collaborative holistic approach, the primary purpose of Student Affairs is to enhance student learning and personal development congruent with the AU mission. The student learning outcomes for Student Affairs related to the mission are:

Intellectual Development and Wisdom
* Develop a commitment to lifelong learning
* Apply critical thinking skills such as analysis, problem solving, decision-making, and goal setting

Ethical Behavior and Justice
* Develop ethically and morally through Judeo-Christian values such as compassion, integrity, and honesty
* Affirm the value of each individual

Global Responsibilities
* Develop an awareness of history and diverse cultural and aesthetic values
* Understand our common humanity
* Respect the expression of others’ points of view

Practical Competence
* Lead a meaningful and productive life through service to others
* Develop skills of leadership, teamwork, diplomacy, and civility
* Gain an understanding of self
* Develop confidence and a sense of self worth
* Learn resource management, communication, and interpersonal skills

Campus Creed
As a member of Ashland University, I will hold myself to the highest standards of academic, personal and social integrity; respect the dignity of each individual; honor the University’s tradition and commitment to Judeo-Christian values; and serve others in our world community. (Written and adopted by Student Senate on the eleventh of April in the year 2000.)

Dwight Schar College of Nursing – Student Life
The Safety Services office works with Schmidt Security Pro for evening coverage (10 p.m. - 6 a.m.) as well as the Mansfield Police Department for the Dwight Schar College of Nursing. Student activities and student organizations such as SCRUBS, Student Nursing Association, Student Leadership Council, Nursing Christian Fellowship, and Soccer Club are provided for the College. Freshmen and sophomore students are required to live on the Ashland campus unless eligible to commute. Upperclass students are required to reside in the apartments in Mansfield unless they meet grandfathered off-campus criteria.

Student Center
The Hawkins-Conard Student Center promotes student community for undergraduate residential, commuter, and graduate students. Included in the center are a bookstore, health center, Safety Services Office, International Community Center, Eagles’ Landing, mail center and student mailboxes, ATM machine, Eagles’ Nest snack bar, wireless internet, copy machine, multipurpose auditorium, commuter lounges and lockers, meeting rooms, student organization resource room, as well as selected offices of Student Affairs.

Orientation
For the majority of new students, orientation is a two-part process that helps ease the transition into university life. First, the one-day summer Drive In program allows students and families to take care of business, learn of services and campus involvement opportunities, and get answers for initial questions through upperclass students, faculty and staff. Second, participation in the fall Orientation Weekend is essential for new students. Students begin to make Ashland their home away from home by creating new friendships and becoming better acclimated with the campus. Special events are also offered specifically for transfer and non-traditional students.

The required freshman course, Accent on Success, is assisted by O-Teamers. Prior to spring semester, a shortened orientation program is provided for new students and their families. Orientation is conducted by a student orientation team, faculty and administration, and is coordinated through Student Affairs. Further information is located on our website: http://www.ashland.edu/students/campus-life/orientation.

Residence Life
As a residential campus community, Ashland University requires its students to live on campus and contribute to its environment. Students play an integral part in the creation of programs, as well as housing policies and procedures through their involvement in the hall councils and other student leadership organizations.
All full-time students must reside on campus unless they reside in the permanent, primary residence of their parents/guardian within thirty-five driving miles of Ashland University. Residential students, except those assigned to the Senior and College Avenue Apartments, are also required to have a meal plan. Students who are 22 years old prior to September 1st of the current academic year are permitted to reside off campus. Off campus applications are due by March 1st for returning students and are accepted on a rolling basis for new and transfer students. Any student found to be living off-campus without authorization will be invoiced for full room and board charges. The complete off-campus residency policy is available in the Office of Residence Life. Family housing is not available at Ashland University.

Campus Activities
The national award-winning Campus Activities Board and the Student Activities department serve together as a primary resource for campus programming. In addition, there are more than 100 other active organizations and campus groups. Categories include: academic and professional clubs and honor societies, fraternities and sororities, para-professional campus services, performance groups, religious life, special interest organizations, student government, and student publications. Information regarding campus organizations is available in the department of Student Activities.

Student Handbook
The Student Handbook, developed by students, faculty, administrators, and the Board of Trustees, contains the policies and regulations for Ashland University. Primary handbook content areas include: academics, campus services, health and counseling, student conduct system, University policies, residence life, safety services, and student involvement. See it online at: http://www.ashland.edu/documents/pdf/student-handbook. A limited number of hard copies are available in the Student Affairs Office. For additional information, please contact Student Affairs at 419-289-5304.

Services
Psychological Counseling Center
Provides personal, social, academic or career counseling to students. These services are free, and personal concerns are kept confidential.
www.ashland.edu/students/campus-life/support-services/counseling-services

Career Services Center
Provides career consultation, programs and a resource room to students and alumni. The center assists students in planning for their careers; researching career fields, internships, graduate schools, and employers; and developing resumes, networking, and job search strategies. Students are strongly encouraged to undertake internship experiences while at Ashland University. The students interested in completing an internship should contact the Career Services Center and his/her faculty advisor, the latter for potential credit. Visit www.ashland.edu/career for more information.

Center for Community Service
Provides opportunities for students to become involved in service on campus and in the surrounding community. Community service organizations include Community Care, AU’s student-led service organization; and PROUD (Partners Reaching Out for Ultimate Development), a tutor/mentoring program that pairs AU students with at-risk students in the Ashland City Schools. The department works with service agencies, academic departments, and public schools, and coordinates service trips. Please feel free to visit www.ashland.edu/students/campus-life/community-service for more information.

Commuter Services
Commuter Services is committed to assisting commuter students by identifying available resources and providing services which foster a successful college experience. Through service, programs, advocacy, and research, commuter students’ learning and individual student development is enhanced. For information about the commuter lounge, lockers, and parking, as well as the “Plugged-In” Newsletter and other resources, please visit: www.ashland.edu/students/campus-life/community-service

Health Center
Provides confidential medical care for common illnesses and injuries and arranges for consultation with specialists as needed. The services are covered by an undergraduate student health fee and include a gynecology clinic, a sports medicine clinic, and health and wellness education materials. The medical staff typically consists of a director, a full-time nurse practitioner, a physician assistant, a registered nurse, and a part-time physician. The health center is located on the first floor of the Hawkins-Conard Student Center.

The Office of Leadership Development
Educates and recognizes Ashland University students in regards to leadership initiatives on campus. Programming includes a Student Leadership Challenge Series based on the 5 Practices of Leadership from James Kouzes and Barry Posner, Leadership Summits for new and returning student leaders, and an all-campus Leadership and Service Recognition Reception.
Multicultural Student Services

Supports the academic, cultural and social interests of underrepresented students. The office provides programs, seminars and workshops to promote cultural awareness and provide a comfort zone for students of color. Major programs include student mentoring, peer advising, a Martin Luther King celebration, and special event programming. The office also advises Black Student Union.

Recreational Services

Provides opportunities for students to participate in intramural events, sport clubs, group fitness, special events, wellness, outdoor pursuits, and informal recreation. Facility highlights include the Recreation Center comprised of two gymnasiums, one multi-purpose area, climbing and bouldering walls, fitness center, weight room, game room, aerobics room, golf simulator, swimming pool, whirlpool, sauna, 3-lane jogging track, and two racquetball courts; and outside, four sand volleyball courts, and intramural/sport clubs field. Membership to the Recreation Center is open to all AU/ATS students, and AU/ATS faculty and staff and their families. www.ashland.edu/rec-services

Safety Services on the Ashland Campus

Serves a wide variety of student needs with officers on duty 24 hours a day. Safety Service personnel constantly monitor the condition of outside lights, fire extinguishers, exit lights, and other equipment that enhance student safety. Personnel also patrol the campus, enforce University regulations, assist students who are locked out of their cars or their rooms, and provide late night escorts. They may be contacted at 419-207-5555. For more information, visit their website: www.ashland.edu/students/campus-life/support-services/safety-services/campus-security.

Residence halls at Ashland University are equipped with a computer-controlled, electronic access system which is monitored by Safety Services. Students enter by using individually encoded identification cards. Visit www.ashland.edu/students/campus-life/support-services/safety-services for more information. Also, the Emergency Operations Plan may be found at: www.ashland.edu/emergency/emergency-operations-plan.
Religious Life

www.ashland.edu/campus-life/religious-life/

Dean
Dr. Dan Lawson

Director of Religious Life Network and The Call
Nate Bebout

Ashland University is a liberal arts university committed to Judeo-Christian values. The Center of Religious Life exists to support, stimulate, and encourage those values in student life and among the various departments of Ashland University. As such, the Center of Religious Life sponsors and cosponsors a large number of student organizations and activities oriented to the Christian life. In addition, the Center sponsors all-campus convocations each year for the President’s Convocation, Christmas, and Martin Luther King Day. Also a baccalaureate service is planned each year highlighting the graduating class.

Some of the student organizations and activities sponsored by Religious Life are The Well, Fellowship of Christian Athletes, Alabaster (creative arts ministry), HOPE Fellowship (retreats), Isaiah Project (ministry opportunities – campus, community, and world), and several different worship opportunities. For more information, see the website, or call the Religious Life office, ext. 5489.

Athletics

www.goashlandeagles.com

Athletic Director
William Goldring

Ashland offers 20 sports, 10 for men and 10 for women:

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<th>Men’s</th>
<th>Women’s</th>
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<tbody>
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<td>baseball</td>
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The 2011-12 academic year produced some of the most remarkable athletic achievements in Ashland University history.

As a department, Ashland University finished third in the final Sports Directors’ Cup all-sports standings. This is the highest the Eagles have ever finished in the national all-sports rankings. AU was the highest ranked private school. The Eagles have been ranked in the nation’s Top 10 for five consecutive years.

Five programs – women’s basketball, men’s indoor and outdoor track and field, women’s swimming and women’s outdoor track and field - finished in the Top 10 at nationals. AU recorded Top 20 performances at nationals in 12 sports.

The women’s basketball team ended the season with a 33-2 record and ranked second in the nation. AU advanced to the NCAA Division II national championship game in San Antonio. The Eagles had a 33-game winning streak, the longest in the nation by any Division II basketball team, men or women. Forward Kari Daugherty was the NCAA Division II national player of the year and the Honda national female athlete of the year. Head coach Sue Ramsey was the NCAA Division II national coach of the year. She also appeared on ESPN’s “Outside the Lines” program where she talked about women’s college athletics.

Defensive lineman Jeris Pendleton was drafted in the seventh round of the NFL draft by the Jacksonville Jaguars. Pendleton is the first AU player to be drafted since 1972. Punter-kicker Gregg Berkshire was named a first team All-American by the American Football Coaches of America.
Thrower Ryan Loughney won a pair of national championships in track and field— one indoors and one outdoors. Loughney, who was named the NCAA Division II national field athlete of the year for the indoor season, ended his career with five national championships. He broke his own NCAA meet record in the hammer at the outdoor championships.

The AU women's swimming team finished seventh at nationals. That was the third consecutive year the Eagle women finished in the nation’s top seven. Junior Julie Widmann won a national championship in the 100 backstroke. This is the third consecutive year she has won a national crown, as a freshman and sophomore she was on the 200 freestyle relay that won a gold medal.

AU strength and conditioning coach A.G. Kruger, Loughney and former Ashland throwers Kibwe Johnson and Kurt Roberts competed in the United States Olympic Trials in track and field. Kruger, Loughney and Johnson participated in the hammer throw and Roberts was in the shot put. Kruger and Johnson qualified for the 2012 Olympics in London. This is the third time Kruger has reached the Olympic Games. He was third at the Trials. Johnson, who is going to the Olympics for the first time, finished first at the Trials. Roberts was fifth at the Trials and Loughney was 13th.

Current swimmer Tyler Remmel competed in the Olympic Trials in the 100 breaststroke.

Widmann was a first team Academic All-American and Remmel was a second team Academic All-American. Softball pitcher Emlyn Knerem was a third team Academic All-American.

Women’s basketball player Jena Stutzman won a GLIAC Commissioner’s Award. Those awards are presented based on exceptional performance academically and athletically. AU had 199 student-athletes earn Academic All-GLIAC or Academic All-Excellence awards in 2011-12. The cumulative grade point average for all AU student-athletes was 3.13 in 2011-12.

Both cross country teams advanced to nationals. That was the first time both teams reached the national championship meet since 1995.

In wrestling, senior Jacob Southwick finished third at 285 pounds and earned All-America honors for the second straight year. The AU wrestlers had the sixth best grade point average (3.269) in the country. The Eagles were 12-3 and finished 13th in the country.

In men’s basketball, junior forward Evan Yates was a second team All-American. He is the first men’s basketball player to receive All-America honors in 20 years. Yates averaged 20.8 ppg., and a school-record 11.3 rpg. Yates was also first team All-GLIAC and All-Midwest Region.

Women’s golfer Erin Misheff was a second team All-American. She earned All-America honors as a junior and senior. At the 2012 NCAA Championships, Misheff finished 10th. Misheff ended her career as a four-time, first team All-GLIAC selection. Jay Overy was the 2012 GLIAC men’s golfer of the year. The AU men’s golf team advanced to the NCAA postseason.

Senior Emlyn Knerem was the 2012 GLIAC softball pitcher of the year and was named first team all-conference for the fourth straight year. She was a second team All-American. Senior third baseman Alyssa Kelley was the co-GLIAC player of the year. The softball team advanced to the NCAA playoffs for the fourth consecutive season.

The volleyball team advanced to the GLIAC Final Four. The Eagles were fourth in the conference. The women’s soccer team advanced to the GLIAC championship game.

AU director of athletics Bill Goldring was honored as the 2011-12 NCAA Division II Northeast Region Under Armour Athletic Director of the Year. This is the second time Goldring has won this award. He was also recognized in 2005-06.

The university of competes in the Great Lakes Intercollegiate Athletic Conference (GLIAC) which is considered one of the top Division II conferences in the nation. Members are:

- Ashland University
- Ferris State University
- Grand Valley State University
- Hillsdale College
- Lake Erie College
- Lake Superior State University
- Malone University
- Michigan Technological University
- Northern Michigan University
- Notre Dame College
- Ohio Dominican University
- Saginaw Valley State
- Tiffin University
- University of Findlay
- Walsh University
- Wayne State University

Athletics
Academic Affairs

Provost
Frank Pettigrew, Ph. D.

The integration of the liberal arts and career development is a major strength of Ashland University. Through what might be called a synthesis for learning, Ashland University has faced the challenge of, on the one hand, meeting discipline standards for certifications and keeping majors up to date while, on the other hand, preserving the liberal arts and allowing students a measure of flexibility in their course selection. The concept which has evolved contains three primary elements: core requirements, major/minor requirements, and elective courses.

Ashland University intends to liberate the minds of students and to challenge each student to reach his or her full potential. Academic Affairs works to see that the teaching and program core of the institution allow and encourage that growth.

Academic Affairs is administered by the Provost through the Academic Council.

Catalog Addendum

Ashland University reserves the right to apply selective and modified changes in academic policies that effect current students regardless of their catalog year. As mandated academic policy changes occur year to year these changes that impact all students will be presented in a yearly catalog addendum. These changes in policy are required in order that equal application of new academic processes is given to all students. As such, this catalog addendum presents any additional or modified academic policies that apply to all students who are participating in programs from catalog years previous to 2012-2013.

Class and Coursework Policies

Academic Integrity Policy

Ashland University community strives to model leadership that is based upon Judeo-Christian beliefs and virtues and that will encourage, develop and sustain men and women of character to serve their professions, their communities, and the world (AU Statement of Ethical Leadership). As members of Ashland University, students hold themselves to the highest standards of academic, personal and social integrity (Ashland University Campus Creed). In keeping with the Ashland University commitment to the highest standards of academic, personal and social integrity, students are expected to abide by the academic integrity standards outlined in this policy.

In addition to plagiarism, fabrication, and cheating, stealing, buying or otherwise obtaining all or part of graded coursework is considered a violation of the Academic Integrity Policy. When a faculty member has not observed a student violating any part of the policy but possesses a firm conviction of academic dishonesty, based on competent and probative evidence, an allegation may be filed with the Registrar.

A full Academic Integrity Policy document can be found in the student handbook and on the Registrar's website (www.ashland.edu/registrar).

Class Attendance and Preparation

Registration is required before attending any course.
Students who need assistance with registration should contact the Office of the Registrar.

Properly registered students are expected to attend all class times, including synchronous meeting times for online and hybrid classes.

Class schedules and expectations are based on requirements of 750 minutes per college credit. Additional expectations of college work are a minimum of two hours of homework, reading or preparation per college credit.

Classification of Students

- Freshman 0 - 29 semester hours completed
- Sophomore 30 - 59
- Junior 60 - 89
- Senior 90 and above

Graduate Coursework Opportunity

Students who meet college level criteria are eligible to register for up to and including 9 graduate credits to be applied directly to their undergraduate degree requirements. Student criteria for participation, set forth by each college, are senior status at the time of the course, 3.0 overall GPA and permission of Advisor, Chair and Dean of the student’s college. For specifics about this opportunity contact your advisor or professional advisor; for specifics about charges and financial aid contact Student Accounts and Financial Aid respectively. All registrations are at the discretion of the graduate program director or Dean. Successfully completed coursework will have both undergraduate and graduate credit value.

Conference Courses

When a student is unable to take a course at its regularly scheduled time due to an unavoidable peculiarity in the student’s program, the department may agree to offer the course on an individual (conference) basis. The Course By Conference form may be obtained from the Registrar's Office and must be completed prior to registration. The following procedure is to be used:

1. The student must obtain written permission from the dean of the appropriate college, the department chair of the appropriate department, the student’s advisor and the instructor for the course to be taken by conference.
2. The student must then present the form to the Registrar’s Office for processing and consent. (See also Registration.)

All required parties must approve the request for a By Conference course in order for the student to be registered for the course.
Course Level

Courses numbered 100 and 200 are designed generally for freshmen, and courses numbered 300 and 400 are designed generally for sophomores, juniors and seniors.

Courses numbered 300 and 400 may have graduate students taking them for graduate credit. These courses are co-numbered 500/600/700 and are cross-listed in the graduate course offerings of the College of Education, College of Arts and Sciences, College of Nursing and the College of Business and Economics.

Discontinued Classes

The University reserves the right to discontinue classes which have insufficient enrollment.

Interdisciplinary Major

* Each student seeking approval for an interdisciplinary major will take the outline of the idea to the Provost who will then assign a Dean from the appropriate college to the student’s advisory committee. The other members of the committee will be the Academic Advisor of the Dean’s College and two faculty sponsors, chosen from different academic disciplines, one of whom must serve as the student’s primary academic advisor. The Dean and the College’s Academic Advisor will help the student design the curriculum, complete the paperwork, present the completed proposal to the FSCC, and follow up with the student as needed. Once approved, the faculty sponsor or student must provide a complete copy of the approved program to the Registrar’s Office for inclusion in the student’s permanent file.
* The interdisciplinary major will be a comprehensive major, with no minor requirements.
* Core courses can be included as part of the major if there is a solid justification for doing so. The number of allowable courses will follow general university guidelines.
* Students declaring their intentions to complete an interdisciplinary major must apply no later than the first semester of the junior year. The proposed Interdisciplinary Major must be substantially different from existing majors as described in the AU catalog. At the time of approval, no more than 2/3 of the courses already completed or currently enrolled in may be credited toward the major. In other words, in a B.S. program only 40 hours can be credited toward the major at the time of approval; at least 20 hours would need to be completed after the major is approved.
* Applications for the interdisciplinary major may be made by completing the proposal form that can be found at the Registrar’s Office.

Change of Major

Students may elect to change or add majors or minors through the Office of the Registrar. All Major Change Forms require the signature of an advisor. Students may elect to advance in catalog year, however do not have the option to step back in catalog years.

Registration

All registrations are expected to take place during the regularly scheduled registration periods. This would include all course work that is independent study, internship, by conference or otherwise student specific.

Repeat Policy

If a student repeats a course because of receiving a "C-" or lower, the last grade received is the grade earned. All courses and grades remain on the official transcript; however, only the last grade will be used to determine the student’s grade-point average. Repeat courses must be taken at Ashland University. Courses with grades higher than C- cannot be repeated for a grade or on an S/U basis unless noted in the course description as repeatable. A student may audit a course previously taken for a grade; however, the previous grade earned will remain on the transcript and will be used to determine the student’s grade point average. Audit fees may apply.

Schedule Changes

Students are responsible for reporting all schedule changes to their academic advisor.

Student Load

An average schedule load of 16 semester hours for each of eight semesters will meet the graduation requirements. Students may register for 19 semester hours without special permission. Twelve semester hours is considered full time during a regular term for an undergraduate student. Students are restricted to a maximum summer course load of 6 semester hours per session and a total of 15 semester hours per summer.

Approval for enrollment beyond 19 semester hours spring or fall and 15 semester hours summer is required. Students with a cumulative grade point average of 3.0 or better may register for up to 21 hours per semester with approval from the student’s advisor and chair of the student’s major department. Approval for enrollment over 21 hours is required from the student’s advisor, chair of the student’s major department, and dean. Non-probationary sophomore, junior, and senior students in the Honors Program with an AU GPA of at least 3.5 may register for up to 21 hours of course credit without seeking approval.

It shall be the responsibility of the student to resolve schedule conflicts resulting from overloads. Physical education activities and credit in music ensemble may be added to the scheduled load without being counted as an excessive academic load.
Academic Success Center

Ashland University offers the Academic Success Center (ASC) as a key point of contact for academic support services for undergraduate students in any academic area. The ASC may advise and direct students to offices best suited to meet their individual needs. Direct services provided by the ASC include free peer tutoring for any undergraduate student in any undergraduate course and workshops to build skills needed to succeed in the collegiate classroom. The ASC is located on the 7th floor of the Library. To request more information on the ASC, please visit the webpage www.ashland.edu/asc or contact Bruce Keller, Director of the Academic Success Center at bkeller1@ashland.edu or 419.777.6779.

Credit and Grade Policies

Credits

The unit for computing credit is the semester hour, which is equivalent to one 50-minute class per week for approximately 15 weeks. For example, a student satisfactorily completing work in a course which meets for recitation 150 minutes per week will receive three semester hours credit at the end of the semester.

Grades and Quality Points

The system of letter grades and quality points is:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>3.67</td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
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<tr>
<td>B</td>
<td>3.00</td>
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<tr>
<td>B-</td>
<td>2.67</td>
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<td>C+</td>
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<td>C</td>
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<td>C-</td>
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</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Other grades are:

- AU - Audit - No Grade or credit assigned.
- S - Satisfactory - Applies to work rated "C-" or better.
- U - Unsatisfactory - Applies to work rated "D+" or lower.
- I - Incomplete - Applies to work of acceptable quality when the full coursework is not completed because of illness or other emergency. It is never applied to poor work. "I" becomes "F" if not removed by the date specified in the Registrar's calendar and carries the same grade value as an "F" until made up.
- IP - In Progress - indicates that the student has not completed the scheduled coursework during the term because the nature of the course does not permit completion within a single term, such as work toward a thesis.
- CR - Credit - assigned for satisfactory performance in non-academic courses and applies toward the total graduation requirement but is not used in computation of grade averages.
- K - Credits accepted in transfer - recorded on the student's permanent academic record, but not included in the accumulative point hour ratio.

W - Withdrawn - assigned for official withdrawals during the first three weeks of a semester with no notation on the academic transcript (advisor's signature required); from weeks 4-12 with a notation on the transcript (not calculated in the GPA, and advisor's signature required); and during weeks 13-15 only if a student is withdrawing from the University for the term.

NG - No Grade - grade not reported by instructor.

WF - May be assigned by the Registrar for second Academic Integrity Violation.

Satisfactory/Unsatisfactory Grade Option–Undergraduates

Eligibility

Students with a cumulative grade point average of at least 2.00 for 16 semester hours of earned credit are eligible to register for courses, up to a maximum of seven, for which they earn the usual credit but are evaluated on a "Satisfactory/Unsatisfactory" basis. This opportunity is limited to one course each semester. (Exceptions: Courses offered only for S/U do not count toward the total.) Students with less than 16 semester hours of earned credit and/or less than a 2.00 cumulative grade point average are ineligible for the S/U option. Also, Post Secondary Education Opportunity Students are not eligible for this option.

Courses for which S/U option is not available

Courses excluded are those taken to fulfill a major, the business core, Composition I and II in the Core, Honors Program courses, applied music lessons and teaching or pre-professional requisites.

Grade equivalent

"Satisfactory" means the equivalent of "C-" work or better. Work rated "D+" or lower on the conventional scale would be graded as "Unsatisfactory."

Student's permanent record

Courses taken under the S/U option will be recorded on the student's permanent record, but not included in the computation of the student's cumulative point hour average. A course in which an "Unsatisfactory" is received does not count toward graduation. Any course in which a "U" or "F" is received may be repeated on a graded basis.

Time to choose S/U option

Students will apply for the S/U option in the Registrar's Office at the midpoint of the course. Refer to the Registrar's Calendar for time frames to elect this option.

Prior Learning Credit

A maximum of 32 semester hours credit may be granted and a processing/recording fee may be charged for each credit earned.
Prior learning credit is accepted from recognized institutions and organizations based upon standard policies and practices in higher education. At Ashland University, prior learning may be defined as college-level learning achieved outside the traditional college classroom "prior to" any college coursework in that subject area. Prior learning is distinguished from prior experience by the key word "learning." Prior experience, while it is important, will not necessarily be equivalent to prior learning.

Students achieve competencies through workshops, seminars, personal or professional opportunities, and/or independent study. Prior Learning Credit (PLC) is academic credit awarded for college-level learning obtained outside the traditional college classroom which can be verified by either an academic transcript from an accredited undergraduate institution or via equivalencies determined by the American Council of Education.

Common forms of PLC accepted by Ashland University:
- standardized examinations: Advanced Placement (AP); College Level Examination Program (CLEP); Chauncey Group International (DSST Program), formerly DANTES
- military: American Council on Education (ACE); professional licensures
- corporate and professional training which demonstrates college-level learning
- credit by examination: Enrolled students may obtain credit by examination in any required course. Proficiency must be demonstrated prior to the student's last registration before graduation. Approval also must be given by the department chair concerned and the Academic Standards and Graduation Committee. No such application will be considered for any course which the student has previously taken or in any course for which a waiver has been previously granted. A grade of "B" of better must be obtained on the test to receive course credit; however, a grade of "S" will be entered on the student's record. A processing/recording fee will be charged. See Fees and Charges brochure for details.

Grade Reports
Final grades are reported at the close of each term (available on WebAdvisor) and become a part of the student's permanent record. These grades determine academic status, i.e., "good standing," "probation," or "dismissal."

It is the responsibility of the student to report to the registrar any discrepancy on their grade reports within 60 days of the end of the grading period.

At the mid-point of each regular semester, a report will be made by the instructor to a student receiving a "C-" or lower in a course. This information is used for advising purposes and is not a part of the student's permanent record.

Grievance procedure
In cases where a student believes his or her academic rights have been infringed, the student should, if possible, discuss the matter with the instructor involved. If the student wishes to appeal the case, the student must appeal in writing, to the department chairperson and then to the Dean and the Provost, who may confer with the Student Senate President and the chairperson of the Judicial Board in order to assure that the problem is settled satisfactorily.

Medical Withdrawal
In the event that a student is unable to complete the semester due to a medical condition that prohibits making up missed work, a withdrawal may be processed providing that the following conditions are met:
1. Class absences and missed work can be directly attributed to the medical condition.
2. A qualified health professional verifies in writing that the medical condition prohibits completion of the semester requirements in one of two ways.
   a.) A "non-specific" medical withdrawal notice should be presented in writing to the Registrar. This immediate medical notice (signed by a physician) should state that a medical condition prohibits completion of the semester requirements; and, assign a date of condition onset (to verify times classes were missed).
   b.) A notice of "specific" diagnostic information including all recommendations must be sent to the Health Center Director or Director of Psychological Counseling Services, as warranted. This is to ensure confidentiality and coordinate any recommended treatment or follow-up in the event of readmission.
3. The medical withdrawal process is initiated by the student, the physician, and/or the parent/guardian, not AU.
4. The medical condition fits in one of the following categories: medical illness; mental illness (must include date of psychiatric hospitalization and date of clinical assessment); drug or alcohol addiction; or surgery.

All medical withdrawals need to be initiated by contacting the Registrar. Once the Registrar has the documentation to support the withdrawal, a "W" will be assigned and the faculty will be notified. Any refunds will be determined based on the effective date of withdrawal.

Readmission after Medical Withdrawal
A notice of "specific" diagnostic information including all recommendations as they apply to readmission must be sent to the Health Center Director or Director of Psychological Counseling Services, as warranted. This is to ensure confidentiality and coordinate any recommended treatment or follow-up. Until this is complete, no readmission can occur.
Transcripts

A copy of a student’s academic record (official transcript) is available from the Registrar’s Office, 206 Founders Hall, upon receipt of a written request and the required fee. Official transcripts may also be ordered online through the National Student Clearinghouse website. Official transcripts may not be available until after the final grading of that semester and will not be issued if there is an unmet financial obligation to the University.

Probation and Dismissal Policies

Probation and dismissal action is administered by the Academic Standards and Graduation Committee. The probation and dismissal policies listed below apply to those students who have been admitted and are seeking a degree at Ashland University.

The academic records of all students are reviewed at the end of each semester after final grades are posted to the official transcript. Students whose cumulative grade point averages fall at or below the standards listed here are placed on probation or dismissed. Transfer students will be reviewed based upon total semester hours transferred from all institutions.

Probation guidelines apply to all students according to their class status.

Probation

**Freshman**
- Between 1.501 and 1.999

**Sophomore**
- Between 1.751 and 1.999

**Junior**
- Between 1.901 and 1.999

**Senior**
- Between 1.950 and 1.999

Dismissed

**Freshman**
- at or below 1.500

**Sophomore**
- at or below 1.750

**Junior**
- at or below 1.900

**Senior**
- at or below 1.949

**Semester GPA below a 2.000**

Students whose semester GPA falls below 2.000 but whose cumulative GPA is above 2.000 will receive a letter of concern from their Academic Advising unit inviting them to review their academic performance and outlining available support services.

Probation Self-Assessment required

Students who are on probation must submit a completed Plan for Academic Achievement to the Academic Advising unit within the students' College before the end of the first week of classes, to discuss strategies for improving their grade point average. Copies of these documents will be forwarded to the faculty advisors for review and placed in the students’ advising files.

Options for support include, but are not limited to individual tutoring, restricted loads, limited co-curricular activities, any programs offered through the Academic Advising unit within the student's College, Classroom Support Services, Personal Counseling and Career Services courses approved by Academic Advising or their faculty advisor.

While the University is dedicated to student success it is ultimately the student’s responsibility to improve their academic performance.

Dismissed – Written Appeal required

Students who are dismissed and desire immediate reinstatement must document extenuating medical circumstances by filing a written appeal with the Academic Standards and Graduation Committee. As part of the appeal process, medical documentation verifying and supporting an appeal. All students filing an appeal must notify the Academic Advising unit within the student’s College.

The written appeal and any supporting documentation must be submitted within three weeks of the last day of final exams of the semester in question. This should include specific reasons for past performance, along with defined goals and objectives for the future. Appeals are heard by the Academic Standards and Graduation Committee. All appeals made to the committee and the resulting decisions will become a part of the student’s permanent records.

Students receiving dismissal after spring semester while enrolled in a summer session may finish the session, however the dismissal, pending appeal, will remain in effect through the fall term regardless of cumulative grade point average.

Any student who is reinstated after filing an appeal must meet with the Academic Advising unit for his/her College to create a Plan for Academic Achievement and must obtain a minimum semester GPA of at least a 2.500 for the return semester, or obtain a 2.000 cumulative GPA. This plan will include reviewing the student’s current major, outlining a plan for improving the GPA, and may, at the suggestion of the Academic Standards and Graduation Committee, also require additional evaluation and action. Such action may include taking a restricted load, taking specific courses, working one on one with a college-based Academic Advisor, attending required tutorial sessions, not participating in co-curricular activities and/or being evaluated by a mental health professional. All agreements will become a part of the student's advising file.

Following the creation of an acceptable Plan for Academic Achievement and the completion of any tasks immediately required by the plan, the student may register for the coming semester only for courses approved by Academic Advising.
Failure to adhere to the Plan for Academic Achievement at any point during the semester may, of itself, constitute grounds for dismissal. In addition, all information regarding the conditions of the dismissal will be placed in the student’s permanent file and will be reviewed in any future probation and dismissal discussions, as well as any application for readmission.

Students not reinstated after filing an appeal are eligible to apply for readmission after a period of one fall or spring semester. During the appeal review, the Academic Standards and Graduation Committee may outline conditions to be observed in the event the student is readmitted.

Unsatisfactory Academic Progress - Written Appeal required

Students earning a cumulative grade point average placing them in an academic probation status for two consecutive semesters are not eligible to continue enrollment automatically after the end of the second semester. If students feel they have extenuating circumstances, they may file written appeals for reinstatement as outlined within the Dismissed section of these policies.

Readmission after Dismissal

Students who have been academically dismissed are eligible for readmission after a period of one fall or spring semester. Applications for readmission after dismissal will be reviewed by the Executive Admissions Committee.

Applicants must submit a personal statement that includes assessment of past performance along with goals and strategies for future improvements. This may include, but is not limited to employment, education, and training during absence from Ashland University.

If readmitted to the university, the student is not guaranteed readmission into the same program. Students who have been dismissed a second time may not apply for further reinstatement. Students who are readmitted after one full year (to include one fall and spring term) will be admitted under the current academic catalog.

Readmitted students will be held to Probation and Dismissal Policies as of their first semester attended.

Registration Cancellation

All students who are dismissed may have their registrations automatically canceled. Students who are reinstated after appeal may not register or attend classes until they have completed their Plan for Academic Achievement, as outlined above. Students who are reinstated after appeal must re-register for classes.

Financial Aid Probation

Students who are not making satisfactory progress toward a degree may be placed on Financial Aid Probation even though they are not on Academic Probation. For information about Financial Aid Probation, contact the Director of Financial Aid.

Degree Applications

Applications for degree are accepted on the following schedule.

By November 1 for May Conferral
By May 1 for August and December Conferral

All coursework, including transfer, independent study, internship, etc. is to be complete before the conferral date. Students who have applied for conferral but have not met all requirements will be conferred on the next available conferral date. Final determination of conferral date is the decision of the Registrar. In no case will a degree be posted to a transcript or diploma issued prior to the scheduled conferral date.

Dean's List

Each semester an honor list (Dean's List) of names is prepared and published. The list is composed of the names of all full-time undergraduate students in the University who have received a grade point average of 3.5 or above for the preceding semester.

Second Degree

Students seeking a second degree after having achieved an initial undergraduate degree, must complete a minimum of 30 credit hours at Ashland University.

Students seeking two degrees simultaneously should petition the Academic Standards and Graduation Committee with a plan for completion and are required to obtain a minimum of 30 additional credits beyond the initial 120 credit hours for the first degree.

Honors and Degrees with Distinction

Valedictorian and salutatorian honors are computed based on the highest and second highest Ashland University GPA of those students with 80 or more institutional credits toward their initial baccalaureate degree. All students regardless of catalog year will fall under this policy.

Degrees with distinction will be awarded to graduates with 50 or more Ashland University credits. Only Ashland University grades will be used to assess honors. All students regardless of catalog year will fall under this policy.

All honors presented at commencement are based on the total GPA up to, but not including the student's final semester. Honors placed on students academic record will be based on all Ashland University coursework.

The averages necessary are:

- Summa Cum Laude 3.900 - 4.000
- Magna Cum Laude 3.700 - 3.899
- Cum Laude 3.500 - 3.699
Honor Societies

HONOR SOCIETIES BASED ON GPA:
Alpha Lambda Delta honors students who, during their first or first two semesters, have achieved a 3.5 cumulative grade point average.
Gamma Alpha Kappa honors graduates who have maintained a 3.6 cumulative scholastic average and have taken all their coursework at AU. This selection is announced at commencement.

HONOR SOCIETIES IN THE SUBJECT AREAS:
Alpha Gamma Omega Nu – see Health Sciences
Alpha Phi Sigma – see Criminal Justice
Alpha Psi Omega – see Theatre
Beta Beta Beta – see Biology/Toxicology
Delta Mu Delta – see Business and Economics
Kappa Delta Pi – see Education
Kappa Omicron Nu – see Family and Consumer Sciences
Omicron Delta Epsilon – see Business and Economics, Economics section
Lambda Pi Eta – see Communication Studies
Phi Alpha – see Social Work
Phi Alpha Theta – see History
Phi Sigma Iota – see Foreign Languages
Phi Sigma Tau – see Philosophy
Pi Mu Epsilon – see Mathematics
Pi Sigma Alpha – see Political Science
Psi Chi – see Psychology
Sigma Gamma Epsilon – see Geology
Sigma Tau Delta – see English
Sigma Theta Tau – see Nursing
Theta Alpha Kappa - see Religion
Upsilon Pi Epsilon – see Computer Science

Academic Support Services

Academic Advising
Ashland University has a faculty advising model whereby all undergraduate students are advised by a faculty member in their field of study. This is supported by full-time Professional Academic Advisors in each of the four colleges. Students are assigned to a faculty advisor based on their major selection and can choose to change their faculty advisor and/or field of study at any time.

The Professional Academic Advisors are available year round to support undergraduates in exploring majors, minors, endorsements, and the core curriculum. Professional Advisors aim to support students and faculty advisors in navigating various academic polices, procedures and deadlines.

The Professional Advisors work closely with students who are in academic jeopardy making certain that they are aware of the variety of academic support services that are available at Ashland University. They also assist students in course selection that will maximize academic success.

Students are strongly encouraged to develop an early and ongoing relationship with their faculty advisor as well as with the Professional Academic Advisor within their college. This will enable them to learn curriculum requirements, better understand course demands, adhere to academic policies and deadlines and to engage in thoughtful exploration and preparation of potential career and graduate school opportunities.

The final responsibility for a student’s program of study always rests with the student. The Professional and faculty advisor’s goal is to support students in developing self-sufficiency in their academic career.

Academic Advising at Ashland University is guided by the Council for the Advancement of Standards in Higher Education for Academic Advising as articulated by the National Academic Advising Association.

Office of Disability Services

Students who have documentation from a medical doctor, psychologist or psychiatrist for specific learning and/or physical or health handicaps may receive services through Disability Services. The documentation must clearly state the nature of the disability and support the need for accommodations based on the testing and/or medical documentation. Disability Services reserves the right to ask the student to update or to obtain more complete testing before extending services to the student. Reasonable accommodations are on an individual basis and may include relocation of courses for classroom accessibility, sign language interpreters, out of classroom assistance for learning strategies, taped books, note takers and test accommodations.
Students who suspect that they have a learning disability will be required to provide current documentation for their disability before any accommodations or modifications will be made. If the student does not have such documentation, arrangements for testing can be made through a local psychologist at the student’s expense.

For more information, contact the Office of Disability Services in Classroom Support Services.

Peer Tutoring

Peer tutoring is a free service available to any undergraduate student enrolled in any undergraduate course at Ashland University. Peer tutors are chosen on the strength of their earned grades in the course being tutored and the recommendation of professors. All requests for tutoring are submitted online and are accessed by visiting the Academic Success Center webpage (www.ashland.edu/asc), selecting the “Request a Tutor” tab and submitting the necessary information.

Writing Studio

The Writing Studio is administered through the College of Arts and Sciences. Its primary purpose is to offer individual consultation for papers across the curriculum. Writing Assistants provide guidance and instruction in the following areas: understanding writing assignments and styles, writing the essay and critical analysis, supporting theses, revising for structure and grammar, documenting research and teaching proofreading strategies.

More intense essay instruction is available to students through a Writing Lab, ENG 110, that is arranged in the Writing Studio. Students may take the lab concurrently with ENG 101 or 102 or by arrangement with any course. The lab course may be taken for a maximum of two credit hours. The Writing Lab allows students to collaborate on a current writing assignment to reinforce skills for college papers.

The Writing Studio is located in 104 Center for the Humanities and is open five days a week during the academic year and by appointment during summer sessions. Hours are posted and students should come to 104 to sign up for appointments. Further information can be obtained from the Writing Studio Director.

Information Technology

The Office of Information Technology, located in 100 Patterson, provides a wide range of computing services to students. The office provides computing support to students for AU email, network, wireless, and other issues. The Technical Support Center (TSC) can be reached at 419-289-5405 or help@ashland.edu Open hours are posted at the TSC (100 Patterson) and can be found at http://www.ashland.edu/it

Computers are available 24 hours a day, 7 days a week via EagleCard access in the 200 Patterson computer lab. This lab has 50 PCs, 3 Apple computers, 2 scanners, black & white and color laser printing (subject to print quota limits).
Library and IRC

Library

Located near the center of the Ashland University campus, the library symbolizes the University’s commitment to the values of learning, research and exploration in the educational experience of its students. The nine-story building, the tallest on campus, offers a multitude of services and resources. In addition to the main library, the library at the Ashland Theological Seminary campus is part of the University library system. The resources of both libraries are available to off-campus teaching centers and students through the Internet. The combined holdings of both libraries include over 300,000 items. The library has several study rooms and offers a welcoming space where students are encouraged to research, study or work in groups.

Ashland University students are able to enjoy online access to the library catalog and the library’s digital resources from personal computers, both on and off campus. The Library is a member of OhioLINK, a consortium of academic, public, and special libraries across Ohio. Through OhioLINK, Ashland students have access to over 46 million items from all eighty-six of the participating libraries. Through OhioLINK, AU students also have access to over 140 electronic research databases containing thousands of scholarly journal titles.

The library serves as the federal government document depository for Ashland County. In addition, it houses the Instructional Resource Center, the Lulu Wood Library of Children’s Literature, the Harold E. Andrews Collection of Special and Rare Books, the John F. Kennedy Reading Area, the Richard Snyder Poetry Collection, the Leo & Laura Thomas Numismatic Center, the Academic Success Center, the offices of International Programs, International Student Services, and Global Education, the John M. Ashbrook Center for Public Affairs, and a 135-seat lecture room.

The library staff is committed to enhancing each student’s academic experience by providing the resources, skills and confidence to access, evaluate and synthesize information. To that end, professional reference librarians introduce the basics of information literacy to every incoming freshman class, schedule course-specific research classes for upper-level courses, offer individual research appointments for any student project, and provide reference assistance in person, by phone, e-mail, or chat. Instructional classes are held in the Library Instruction Classroom, a thirty-workstation facility including projection capabilities, which offers students immediate hands-on practice in the skills being taught.

Instructional Resource Center (IRC)

The IRC is located on the second floor of the Ashland University library. Included in this collection are materials that teacher education students use often in their course of

* Library of Congress Classification "L": education titles;
* Juvenile literature collection;
* K-12 textbooks and activity books;
* Supplemental curriculum resources such as audio books, manipulative kits, and educational software;
* Technology resources computers, scanners, and printers available for in-library use;
* Consumables available for purchase;
* Ellison machines and dies.

The IRC is staffed by a full-time curriculum librarian and student workers. The curriculum librarian is also the library liaison to the University’s College of Education.
International Programs

Ashland University educates and challenges students to develop intellectually and ethically, to seek wisdom and justice, and to prepare for the rigors of living and working as citizens aware of their global responsibilities. Opportunities to study, work, travel, and teach away from campus enrich the educational experience by increasing awareness and understanding of other cultures, languages, and lifestyles.

Office of International Student Services

At Ashland University, the presence of international students enhances the educational experience. These students bring new perspectives through participation in classroom and extracurricular activities. Staff members of the Office of International Student Services and the Center for English Studies (ACCESS) work to meet their special academic, linguistic, cultural, and legal needs. Programs of community outreach facilitate interaction between AU's international students and the residents of Ashland. Promotion of understanding among people and the development of an appreciation of global issues are the twin goals of our international programs. Ashland University is a member of NAFSA: Association of International Educators.

Office of Global Education

The Global Education Office promotes learning opportunities for all eligible Ashland University students to gain an understanding of other regions, countries, languages, and cultures through educational travel in the U.S. and international programs. As a member of the College Consortium for International Studies (CCIS), Ashland University provides eligible students opportunities to study for a summer, semester, or entire academic year in over 70 programs in 28 countries. Although most program classes are taught in English, foreign language study is also available. Typically, the program cost does not exceed that of a semester at AU.

The Department of Foreign Languages coordinates an intensive Spanish study in Cuernavaca, Mexico designed to provide students with an immersion experience. For additional cultural experiences, students participate in excursions and live with host families. Spanish language majors and minors may participate in an advanced program at the Center for Cross-Cultural Study in Spain or Argentina.

Students in the Dwight Schar College of Education may elect to complete their student internship requirement outside the United States. Ashland University is a member of the Consortium for Overseas Student Teaching (COST), an organization that places student teachers in 14 countries at American-sponsored overseas schools or in overseas schools with which COST has an agreement.

Many faculty members organize short-term experiences for students off campus. Past programs have taken place in China, Costa Rica, and Cuba, as well as in various regions of Europe and the United States.

ACCESS equips international professionals, undergraduates, and graduate students with the knowledge, skills, and experiences in English needed to engage fully with the intellectual, professional, and social life of English-speaking peoples. It offers classes in beginning to advanced English, and a transition program allowing advanced English students to complete English studies while beginning classes in their chosen degree program.

Ashland Center for English Studies (ACCESS)

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Graduate Programs

Ashland University's Graduate School offers master's degrees through the College of Arts and Sciences and the Dauch College of Business and Economics, and both master's and doctoral degrees through the College of Education. In addition, the University also offers master's and doctoral degrees through Ashland Theological Seminary.

Ashland's graduate programs are offered in an encouraging environment which so many have come to know as characteristic of Ashland University. Ashland's philosophy of "Accent on the Individual" means:

- faculty who are both challenging and supportive
- an environment where students are expected to reach high and to give their best effort
- students can approach faculty about issues related to the course, curriculum or personal needs
- staff who are willing to help students learn how to be successful at Ashland University
- respect for uniqueness of the individual
- faculty who care about teaching, learning and research.

Ashland University holds membership in the Council of Graduate Schools.

Ashland Theological Seminary

Ashland Theological Seminary is a school in the evangelical tradition. It is the largest seminary in the state of Ohio and among the fifteen largest seminaries in the United States and Canada. Accredited by the Association of Theological Schools and the Higher Learning Commission, the Seminary offers the Doctor of Ministry, Master of Divinity, Master of Arts (Biblical, Historical, and Theological Studies), Master of Arts (Religion), Master of Arts in Practical Theology, Master of Arts in Counseling, and Master of Arts in Clinical Mental Health Counseling.

The student body of ATS represents over 70 denominations and parachurch organizations from almost every state of the United States and 10 foreign countries. The faculty are recognized internationally for their commitment to a solidly academic environment and a community where faith and life are nurtured.

The Dauch College of Business and Economics

Master of Business Administration

The Master of Business Administration (MBA) was initially offered by Ashland University in 1978. The program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP) and is a part-time, approximately two-year course of study designed for professionals who are often company sponsored.

Ashland's program combines an emphasis on business theory with practical knowledge gained from work experience. The program seeks to provide students with the opportunity to develop their abilities to lead people, manage resources, understand useful conceptual frameworks for operating a business, enhance personal managerial capabilities and learn how to best integrate individual efforts with those of colleagues. The program emphasizes the perspective of top management and the executive's view of the organization - how to interact and react to external pressures so the organization can survive and meet its goals and objectives.

Highly qualified undergraduate students may be admitted into the MBA program on a conditional basis before completing their undergraduate degree, as part of the accelerated BSBA/MBA program. More information on this program can be found in the Business and Economics section of this catalog.

Ashland offers MBA courses at its main campus in Ashland as well as at off-campus program centers in Columbus and Stark County (Massillon) and at sites in Westlake and Medina. Ashland University also offers a totally online MBA program.

Master of Arts in American History and Government

In 2005, Ashland University established a summer Master of American History and Government degree program designed with junior high and high school teachers in mind. The courses are offered only during the summer, a unique feature of this program, making it convenient for teachers from across the nation to enroll. While the program is designed for teachers, the program's coursework is in the substance of history and government rather than in teaching methodology.

The Master of American History and Government provides teachers of American history and government and others an integrated program built around the reading and discussion of original documents. In doing so, the degree program aims to give teachers the subject mastery and interpretive skills they need to be confident in their preparation to teach history and government.

The courses are open to degree and non-degree students. The courses are offered as live, interactive online classes and as intensive one-week seminars during which students reside on the Ashland campus. The degree can be completed in as few as four semesters. Those pursuing the degree could complete the program in as few as two years, but have up to ten years to complete the degree requirements.
**Master of Arts with a Specialization in Teaching American History and Government**

The new Master of Arts with a Specialization in Teaching American History and Government (MASTAHG) offers teachers an integrated program which brings together the resources of Ohio's leading College of Education and the nation's premier liberal arts program for social studies teachers.

Ashland's MASTAHG program is designed to prepare secondary school teachers for the challenge of teaching accelerated courses in American history and US government. The program combines the study of the people, ideas, and events that make up the American experience, with the latest theories in curriculum design and delivery. This dual approach provides teachers with the expertise they need to effectively deliver college-level instruction at the high school level.

Courses are offered both in a traditional classroom setting at the Ashland main campus, at Ashland's regional centers, and online. With a combination of online and on-campus study, the program may be completed in as few as two years.

**Master of Fine Arts in Creative Writing**

The Master of Fine Arts in Creative Writing program was established in 2006. The program combines online distance learning during fall and spring semesters with intensive 14-day summer residencies at Ashland University. The program has degree tracks in poetry and creative nonfiction only, and is designed for students who have work, family, or other commitments that prevent them from relocating in order to attend graduate school. During the fall and spring semesters in this program, each faculty member is limited to working online with five student writers. During summer residencies, students attend daily writing workshops, readings and seminars.

An emphasis on a mentoring relationship between faculty and students has been a tradition at Ashland University for more than one hundred years. Students in the MFA Program receive the committed individual attention of writers who are eminently qualified in poetry or creative nonfiction, all of whom are experienced educators, and many of whom are also experienced editors or authors of texts on the teaching of writing. The program also brings to campus a group of award-winning visiting writers for each summer residency.

The course sequence is designed to take students through all the stages most writers experience in working toward the completion of a collection of poems or a volume of nonfiction. Students work with instructors individually, through a mentoring process, and collectively as a group, in enhancing their ability to write and effectively edit collections of poetry and nonfiction, and in developing their ability to read and write critically in response to canonized and contemporary literature.

The program is open to students who have completed a four-year undergraduate degree.

**The College of Education**

**Bachelor's Plus**

The Bachelor's Plus Program is a graduate program designed to provide initial teacher licensure to people who hold bachelor's degrees from accredited colleges or universities in fields other than education. Ashland University has 19 different options in the Bachelor's Plus Program that lead to licensure to teach in Ohio schools. Each program contains both graduate and undergraduate courses.

**Master of Education**

Ashland's Master of Education (M.Ed.) degree program was introduced in 1976 and today is one of the largest M.Ed. Programs in the state of Ohio. The program is accredited by the National Council for Accreditation of Teacher Education (NCATE).

The Master of Education Program is designed to provide functionally integrated academic, experimental and field-based study necessary for the personal and professional growth of educators. Toward this end, the program contains three distinct components:

1. a common core of studies focusing on the foundations of education;
2. professional studies emphasizing the integration and application of functional knowledge; and
3. a capstone experience in the form of an inquiry seminar, thesis or internship designed to deepen the student’s understanding of self by applying problem solving and decision making techniques.

Courses are available for this degree in the following major program areas:

- M.Ed. Curriculum and Instruction with areas of concentration in:
  - Intervention Specialist - Mild/Moderate
  - Intervention Specialist - Moderate/Intensive
  - Talent Development Education
  - Literacy
  - Teacher Leader
  - Educational Technology

- M.Ed. Educational Administration

- M.Ed. Adapted Physical Education PreK-12

- M.Ed. Sport Sciences with areas of concentration in:
  - Applied Exercise Science
  - Sport Management
Doctor of Education

In 1997, the Ohio Board of Regents authorized Ashland University to offer a Doctor of Education (Ed.D.) degree in Leadership Studies, making Ashland one of only two independent universities in Ohio authorized to offer this particular program.

The major area of study is a concentration in organizational leadership with several core courses developed from the areas of organizational dynamics and policy analysis. Study in quantitative and qualitative research design, the ethics of leadership and related cognate areas complete the doctoral curriculum. A unique characteristic of Ashland’s program is its mentorship component which allows students to work with doctoral faculty and the institution which employs the student for the purpose of organizational redesign and renewal. The student will utilize research and the resources of the University to integrate the principles of organizational redesign into his or her workplace.

The Doctoral Program is open to persons involved in multiple disciplines who are interested in organizational leadership in the human services. All classes are taught at the Ashland campus.