Adding a Third-Party Payer to CashNet

Step 1: Go to [www.Ashland.edu](http://www.Ashland.edu), Select My AU and click on WebAdvisor.
Step 2: Click on Log In and enter in your login credentials. On the next page click on Students.
Welcome

Use of WebAdvisor constitutes acceptance of the University’s Acceptable Use Policy.

If you don't know your username or password, you can find it by clicking on the 'Account Information' link in the lower right portion of this page.

Select your point of entry to the right.

Please click here for a reader enhanced version of WebAdvisor
Step 3: Under Student Financial Information, click on View Account and Make Payment.
Step 4: Click on To continue, click here. Do not click OK, that will take you back to the homepage of WebAdviser.
Step 5: Click on the icon on the left-hand side of the screen.
Step 6: Click on Send a payer invitation.
Step 7: Enter the required information and click on Send Invitation. They will then receive an email notification stating that you have created an account for them to access your CashNet account. They will want to login with the login credentials that they received in the email. Once logged in, they will be prompted to create a new password.

If you have any questions, please contact us at 419-289-5022 or busoff@ashland.edu.