The initial review of all transfer credit associated with this checksheet is nonbinding and unofficial until the courses have been approved by the Office of Records and Registration.

EVALUATION FOR (Name): ___________________________ STUDENT ID# __________

EMAIL ADDRESS: ___________________________ PHONE NUMBER: __________

DEGREE ___________________________ DATE ________ COLLEGE/UNIVERSITY __________ GPA __

AU ADVISOR: ___________________________ DATE: __________

PROGRAM CANDIDACY: Admission to teacher education occurs at the completion of the first 12 hours of undergraduate and graduate coursework after having been accepted into the program at AU. Criteria for admission include, but are not limited to, the following: (a) a 3.0 program GPA and (b) qualifying test scores. Students not meeting candidacy requirements will not be allowed to continue Education Coursework until these requirements are achieved.

CONTINUED CANDIDACY IN PROGRAM: Candidates are to maintain a cumulative grade point average of 3.0 or above.

RECOMMENDATION FOR LICENSURE: APPLICATION DEADLINE Once a candidate has completed the required coursework for a given program, he or she must apply for licensure within one year in order to be recommended by Ashland University.

REQUIRED TESTS: The following licensure test(s) must be passed before AU will recommend a candidate to the Ohio Department of Education (ODE) for this license. This list is subject to change by the ODE.

- Ohio Assessment for Educators (OAE) Assessment of Professional Knowledge PK-12 (004)
- ACTFL Oral Proficiency Interview and Writing Proficiency Test Administered by Language Testing International/ACTFL

TRANSFER POLICY:
- Up to 12 semester hours of transfer coursework may be applied to the Education Coursework on the following page.
- Required Education Coursework:
  - All undergraduate coursework transferred in for the Education Coursework must have been completed within 10 years of beginning the program. Graduate transferred courses with the exception of EDCI 505 must have been completed within 7 years. EDCI 505 must have been completed within 5 years.
  - Undergraduate education courses must have a grade of C or above and graduate courses must have a grade of B or above to qualify for transfer.
- Required Content-Area Coursework: Individual departments determine appropriate age of courses; undergraduate courses must have a grade of C or above and graduate courses a grade of B or above to be transferred to AU.
- Course syllabi may be required for transfer credit.
- Official transcripts from originating accredited institution(s) are required.
- After entering the program, all courses taken at other accredited institutions must be approved prior to enrolling in the course(s). The Transient Student Form must be completed and approved by the Office of Records and Registration. No transfer credit will be given until an official transcript from the originating accredited institution has been submitted to Ashland University.

I have read and understand all pages of this document.

STUDENT’S SIGNATURE: ___________________________ DATE: __________

Please sign and return this first page to your AU advisor.
REQUIRED EDUCATION COURSEWORK:

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>TITLE</th>
<th>HRS</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDFN 586</td>
<td>EFFECTIVE INSTRUCTION</td>
<td>3</td>
<td>Must be taken at Ashland University during first semester</td>
</tr>
<tr>
<td>EDFN 512</td>
<td>TEACHING AND LEARNING PROCESS</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDCI 505</td>
<td>INSTRUCTIONAL DESIGN &amp; ED. TECH. FOR TEAMING</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDIS 546</td>
<td>INTRODUCTION TO EDUCATIONAL INTERVENTION</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDCI 561</td>
<td>CONTENT AREA LITERACY IN MIDDLE &amp; SECONDARY GRADES**</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSYC 218</td>
<td>PSYCHOLOGY OF ADOLESCENCE</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDFN 587</td>
<td>MULTICULTURAL FIELD EXPERIENCE</td>
<td>3</td>
<td>Must be taken at Ashland University</td>
</tr>
<tr>
<td>FL 637</td>
<td>THE TEACHING OF FOREIGN LANGUAGES K-12</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDFN 588</td>
<td>ASSESS., INST., EVAL. &amp; INTERV. FIELD EXPERIENCE</td>
<td>3</td>
<td>Must be taken at Ashland University</td>
</tr>
<tr>
<td>EDFN 520</td>
<td>SOCIAL &amp; PROFESSIONAL ISSUES</td>
<td>2</td>
<td>Must be taken at Ashland University</td>
</tr>
<tr>
<td>EDCI 607</td>
<td>INTERNSHIP FOR MULTI-AGE PRE K-12</td>
<td>10</td>
<td>Must be taken at Ashland University</td>
</tr>
</tbody>
</table>

**Meets Reading requirements for Ohio standards.

TOTAL HOURS OF REQUIRED EDUCATION COURSEWORK: 39

ADDITIONAL INFORMATION:

After admission, the Oral Proficiency Interview (OPI) and Writing Proficiency Test (WPT) must be taken and a score of Intermediate-High must be attained within the first semester and prior to applying for any field experience placement. Official copies of these scores must also be submitted to the College of Education’s Office of Licensure as they are also required for licensure recommendation. See your advisor for further details.

SEE FOLLOWING PAGES FOR ADDITIONAL REQUIRED CONTENT-AREA COURSEWORK.

ADDITIONAL REQUIRED CONTENT-AREA COURSEWORK: To meet program requirements, students must also complete specified content-area coursework with the above Education Coursework. See the following pages for content courses required by the College of Arts and Sciences for a given licensure program. Note that different age limits may be required by specific department(s) in which the licensure content is offered.

DEPARTMENT CHAIR SIGNATURE (IF APPLICABLE): _________________________________ DATE: ________________

TRANSCRIPT EVALUATOR’S SIGNATURE: _________________________________ DATE: ________________
REQUIRED CONTENT-AREA COURSEWORK FOR THE MULTI-AGE LICENSURE PROGRAM IN FOREIGN LANGUAGE -- SPANISH

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>TITLE</th>
<th>HRS</th>
</tr>
</thead>
<tbody>
<tr>
<td>LANGUAGE:</td>
<td>15 SEMESTER HOURS REQUIRED (200 and above)</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>NOTE: Students who score in the “Advanced” range or higher on the OPI should be exempted for 9 hours – 271, 272, 377. A student who also scores “Advanced” or higher on the WPT should be exempted from an additional course, 310, for a total of 12.]</td>
<td></td>
</tr>
<tr>
<td>CIVILIZATION:</td>
<td>6 SEMESTER HOURS REQUIRED</td>
<td>6</td>
</tr>
<tr>
<td>LITERATURE:</td>
<td>6 SEMESTER HOURS REQUIRED</td>
<td>6</td>
</tr>
<tr>
<td>ADVANCED STUDY (400-LEVEL):</td>
<td>3 SEMESTER HOURS REQUIRED</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDIT HOURS IN CONTENT AREA REQUIRED 30

DEPARTMENT CHAIR SIGNATURE (IF APPLICABLE): ________________________________ DATE: _________________

TRANSCRIPT EVALUATOR’S SIGNATURE: ________________________________ DATE: _________________

ADDITIONAL INFORMATION:

After admission, the Oral Proficiency Interview (OPI) and Writing Proficiency Test (WPT) must be taken and a score of Intermediate-High must be attained within the first semester and prior to applying for any field experience placement. Official copies of these scores must also be submitted to the College of Education’s Office of Licensure as they are also required for licensure recommendation. See your advisor for further details.
IMPORTANT NOTES:

- Program Checksheets completed prior to an individual’s acceptance to the university are nonbinding and unofficial. The student’s Program Checksheet is simply a list of the required courses for the degree or licensure. If the individual’s application to the university is not submitted and approved within one semester of the date on the Checksheet, or the requirements for a given program have changed, he or she will be required to sign a new Program Checksheet. It is the student’s responsibility to notify the university should he or she change from one degree, licensure, or endorsement program to another or add an additional program.

- It is the student’s responsibility to submit all appropriate transcripts required for transfer credit. This should be completed within the first semester. Transfer credit noted on a Program Checksheet is not official until it has been reviewed and approved by the Office of Records and Registration. The student needs to monitor the status of his or her transfer credit.

- Students are to contact the Financial Aid Office when a change in the program occurs. Changes may result in an increase in the number of hours required to complete a program and may result in potential changes in financial obligations due to a change in the academic program.

- QUALIFYING TEST SCORES FOR PROGRAM CANDIDACY:

  Testing Pathway: ACT/SAT/GRE tests: Test scores should be submitted directly to Ashland University or the student must provide an official copy of test scores to the appropriate office. The student meets the requirement if the ACT composite score is 21 or above, the SAT composite score is 1010 (prior to March 2016) or 1090 (March 2016 forward), or above, or the GRE Verbal, and Quantitative scores are 153 or above. Please note that for the SAT only the Critical Reading and Mathematics scores are added to find the composite score. If the score is below the required ACT/ SAT/GRE score, the student takes the Core reading, writing, and math tests. If the student earns a score of at least 156 in reading, 162 in writing, and 150 in math, the student has met the requirement. If the student does not pass any section(s) of the Core test, he or she may retake the unpassed section(s). If the required scores are met, the student has met the test requirement. Preparation and registration material for the Core tests are available at ets.org/praxis.

  Academic Pathway: If the student has taken the Core test at least once and does not pass either the math or the writing section, he or she may opt to participate in the Academic Pathway. The Academic Pathway may not be taken for both the math and writing requirements. There is no academic pathway for reading; students must meet the Core Reading Test score of 156 or higher. The Academic Pathway requires that the student show evidence of success (a grade of B or above) in an appropriate math (general mathematics – not math methods, statistics, or business math) or writing course. This course must have been completed within five years of the start of coursework at Ashland University. The area (math or writing) used for the Academic Pathway must not be in the same content area or concentration as the student’s sought-after license. (Example: Students with a middle grades math concentration may not use the Academic Pathway for math.) The Director of Quality Assurance and Accreditation will determine if the course can be used in place of an assessment test. Students should contact the Director of Quality Assurance and Accreditation for Academic Pathway information and the application.

- Students must have been accepted as candidates in the program prior to registering for a field experience.

*I have reviewed all pages of this document with the individual requesting this Program Checksheet.*

AU ADVISOR SIGNATURE: ___________________________ DATE: ________________