

Ashland University

Housing Guide

Office of Residence Life

A Complete Guide to University Housing

2022-2023

Welcome to the 2022-2023 Housing Guide! The Office of Residence Life wants to assist you by providing information on housing and answering possible questions. This Housing Guide will provide students with the tools to navigate through the housing experience at Ashland University for the 2022-2023 academic year.

If you have any further questions please contact the Office of Residence Life at 419-289-5303 or reslife@ashland.edu.

Table of Contents

How to Guides

2022-2023 Housing Updates

ResLife Important Dates Spring 2022

Housing Rates

Apartment Lottery Info

General Lottery Info

Housing Accommodations

Commuting Information

Zoom Information

How to Guides

Our office has created three helpful how-to guides to help you navigate eRezLife. Please click on any of the PDFs below to view the corresponding how-to guide:

- ❖ [How to Complete a Housing Application.pdf](#)
- ❖ [How to Search for a Roommate.pdf](#)
- ❖ [How to Select a Roommate.pdf](#)

2022-2023 Updates

The Office of Student & Residence Life has been approved to move forward with several campus housing changes for the 2022-2023 academic year. These operational changes were made as a result of recommendations from university consultants and in collaboration with the Ashland University Executive Leadership Team. Student feedback from annual housing surveys and shifting student interests were also factors in this decision-making process. As you consider your housing needs, please see below for an update on campus housing options.

Clayton Hall

Renovations will be completed in Clayton Hall over the summer which includes updating the building to regular double rooms with a private bathroom in each room. These renovations will also include laundry rooms on every other floor, updated lounge spaces, and the installation of air conditioning throughout the building. The second floor of Clayton will continue to be reserved for Honors students in the Honors program.

Kilhefner Hall

Kilhefner Hall will feature all buyout spaces. The building will maintain its current number of available regular single rooms. In addition, all regular double rooms will be buyout singles with extra furniture removed and regular triple rooms will become buyout double rooms. This decision was made based on student interest in buyout spaces over the past academic year.

Jacobs Hall

Jacobs Hall will not be available for housing selection in 2022-2023. Due to the current and projected number of students in campus housing, the decision was made to take a building offline in order to focus more time and effort on other residential spaces. Our team is excited for the renovations that will be completed in other halls over the summer as we work to improve the residential student experience. There will continue to be ample space and various housing options available for all residential students without the use of this building.

Andrews Hall

Andrews Hall will not be available for housing selection, outside of the Ashbrook program. With the steady growth of the Ashbrook program, this building will only be available for Ashbrook students. Students interested in Ashbrook housing should contact Ben Kunkel at bkunkel@ashland.edu.

USA House

The USA house will be available for housing selection for those with military affiliation. If you are interested in living in the USA House for the 2022-2023 academic year, please contact the Office of Veteran Services prior to housing selection by emailing Chelsea Weiler at cweiler@ashland.edu.

Miller Apartments/Apartments within Residence Halls

The Miller Apartments, located on College Avenue, and the handful of apartments within the residence halls will not be available for selection in 2022-2023 as the university remains vigilant in providing campus housing for COVID-19 cases. Prior to the interruptions of COVID-19, the university was entertaining a serious buyer for the Miller Apartments facility and it remains a property that the university will likely sell in the near future.

CONHS Housing 2022-2023

In response to student interest, the Office of Residence Life will be prioritizing 100% occupancy in the 1081 apartment building. As you are completing your housing application, please be working to create roommate groups of 5 to fill a 1081 apartment.

In the best interest of the university and our students, we are committed to renovating campus residential spaces, as funding and resources permit, and then driving 100% occupancy to those areas to ensure a strong and vibrant residential student experience. All other housing options not referenced above, will remain available. Students may reach out to the office of Student & Residence Life at reslife@ashland.edu with questions.

Res Life Dates to Remember for SP22

Important Event	Date	Time
Accommodation Requests Due	Monday, January 31st	
Returning Student Applications Open (Off & On Campus)	Tuesday, February 1st	
Housing Info Sessions I *First Year Info	Wednesday, February 2nd	8-8:30pm (Zoom)
Housing Info Session II *Held in Student Center Auditorium	Tuesday, February 8th	6-6:30pm (First Year Info) 6:30-7pm (Senior Apt Info)
All FA22 Housing Applications due for Selection	Monday, February 14th	
Senior Apartment Points Sent Out	Wednesday, February 16th	
Senior Apartment Point Challenges due to reslife@ashland.edu	Monday, February 21st	4pm
Senior Apartment Selection	Wednesday, February 23rd	8pm (Online)
Housing Accommodation Meeting	February 21-25th	
Current Juniors Selection	Monday, March 21st	8pm (Online)
Current Sophomores Selection	Tuesday, March 22nd	8pm (Online)
Current First-Years Selection	Wednesday, March 23rd	8pm (Online)
Deadline to Select Housing for the 2022-23 Academic Year	Friday, March 25th	

****All housing info sessions & lottery nights the ResLife Office will be available via Zoom at: <https://ashlanduniversity.zoom.us/j/99102013648>***

Housing Rates

Room	Fall 2022	Spring 2023	Total
Regular Double/Triple - Clark	\$3,110.00	\$3,110.00	\$6,220.00
Regular Single - Kilhefner & Clark	\$3,375.00	\$3,375.00	\$6,750.00
Paid Double - Kilhefner	\$3,525.00	\$3,525.00	\$7,050.00
Paid Single - Kilhefner & Clark <i>*sororities only in Clark</i>	\$3,995.00	\$3,995.00	\$7,990.00
Regular Double/Triple - Myers & Andrews	\$3,145.00	\$3,145.00	\$6,290.00
Regular Single - Myers & Andrews	\$3,405.00	\$3,405.00	\$6,810.00
Paid Double - Andrews	\$3,575.00	\$3,575.00	\$7,150.00
Paid Single - Andrews	\$3,995.00	\$3,995.00	\$7,990.00
Senior Apartment	\$3,705.00	\$3,705.00	\$7,410.00
CON Apartment	\$3,670.00	\$3,670.00	\$7,340.00
Fraternity Single/Double	\$3,145.00	\$3,145.00	\$6,290.00
Fraternity Paid Single	\$3,995.00	\$3,995.00	\$7,990.00
Clayton Suite - Double	\$3,765.00	\$3,765.00	\$7,530.00
Clayton Suite - Single	\$4,095.00	\$4,095.00	\$8,190.00

Apartment Lottery

All students are eligible to apply for housing in an apartment. However, the apartment lottery is based on a ranking system. This ranking system is based on credit hours, GPA, and student conduct violations.

Not all students who apply for apartment housing will be guaranteed placement into an apartment. Spacing is very limited.

Students who wish to apply for housing in a four-person Main Campus University apartment, or a five-person CON apartment, must complete a Housing Application at housing.ashland.edu. The housing application must be completed in order to view the apartment application.

Please note: CON apartments require the “CONHS - Fall 2022 On Campus” application to be completed. The “Fall 2022 On Campus” application is for main campus apartments only.

Application Process:

Step 1: Each student in the apartment will need to complete a Returning Student application at housing.ashland.edu under the Housing Overview tab on the left hand side of the screen.

Step 2: At the bottom of the Housing Application, each student must fill out the Apartment Application. This includes choosing which type of apartment and listing each preferred roommate in the apartment. Listing roommates here does not solidify them during the lottery, these names are used for the Office of Residence Life to generate your point total.

Step 3: One person will need to complete a roommate group on housing.ashland.edu. Step-by-step instructions are available in the

📄 [How to Select a Roommate.pdf](#) guide. A student can only be added to a roommate group if they have completed their housing application.

- ❖ The order in which you add a roommate is how the system will place you in room A and B. *Example: First two students go to A and the next two students go to B.* Please create your roommate group in order of desired placement.
- ❖ Review your room assignment after the apartment lottery on February 23rd. If you are placed incorrectly please email reslife@ashland.edu with the correct placements.
 - o If not done, a room change fee of \$25 will be applied.

- o If found living somewhere other than your room assignment during the academic year, a \$100 fee will apply.

Step 4: The other students in the apartment will have to accept the request to join the roommate group. You will know everyone has accepted once there is a green check mark next to their name.

Step 5: On lottery night, only 1 student will need to select the apartment for the entire group.

A group will be considered for selection only when all roommates have submitted their applications and a roommate group is created.

Applications are due February 14th by 11:59pm.

Selection Process:

Applicants will be selected to be in the apartment lottery based on GPA, credit hours, and student conduct history. Applicants are NOT guaranteed placement in university apartment housing; space is limited. ***Applicants not placed in a university apartment must go through the general room lottery process.***

Formula:

Completed Undergraduate Credit Hours ONLY (as of January 1, 2022)

* Cumulative GPA (as of January 1, 2022)

- Conduct Violation Points

= Individual Point Total

Student Conduct Deduction Points:

Level 1 - Cannot Live in Apartments

Level 2 - 50 points per incident

- ❖ The apartment total is the average of each individual's point totals.
- ❖ Individual point totals will be sent to students AU Email on February 16th.
- ❖ Students can challenge their individual point totals. Those will be due on February 18th at 8am via reslife@ashland.edu.
- ❖ Per FERPA we will not release another student's point totals to anyone but that student.
- ❖ If you have a student that will graduate in December of the upcoming academic year, **you MUST replace that student.** The student replacing the graduating

senior MUST keep your group point total above the lowest average group that qualified for the ORIGINAL apartment lottery.

- ❖ Student's GPAs, completed undergraduate credit hours, and conduct status will all be based on the January 1st date. **Credit hours must be towards your current academic program.**
- ❖ **College of Nursing** completed credit hours must be towards your current academic program.

General Lottery Information

(takes place March 21-23)

Room Registration:

If you have not already, complete your housing application at housing.ashland.edu. After logging in you will want to apply for Fall 2022 On Campus Housing. **Make sure you are completing either the Fall 2022 On Campus or Off Campus application.**

If you intend to be a student on campus for the 2022-2023 academic year you must complete an application by February 14th, 2022. Applicants that do not complete an application by the deadline will not participate in the general housing lottery. Students who fill out applications after February 14th, 2022 will need to email the Residence Life office after all lotteries have taken place to select a room.

Tips for Creating a Roommate Group:

Step 1: Only one person per roommate group will need to complete a roommate group on housing.ashland.edu. Step-by-step instructions are available in the [How to Select a Roommate.pdf](#) guide. A student can only be added to a roommate group if they have completed their housing application.

- ❖ Please create your roommate group in order of desired placement.
- ❖ Review your room assignment after the lottery, if you are placed incorrectly please email reslife@ashland.edu with the correct placements.
 - o If not done, a room change fee of \$25 will be applied.
 - o If found living somewhere other than your room assignment during the academic year, a \$100 fee will apply.

Step 2: The other students in the group will have to accept the request to join the roommate group. You will know everyone has accepted once there is a green check mark next to their name.

Step 3: On lottery night, only 1 student per roommate group will select the room for the entire group. The student in the roommate group with the highest amount of credit hours will have the ability to select a room first.

A group will be considered for selection only when all roommates have submitted their applications and a roommate group is created.

Note:

Once you've registered and completed your housing application, The Office of Residence Life will enter you into the online lottery. General dates/times are listed below, but specific times will be assigned. This will appear on your housing home page when you log into housing.ashland.edu. The Office of Residence Life will send out an email when lottery times are posted.

Mark Your Calendar!

Lottery Dates:

Current Juniors Lottery: March 21st, Online beginning at 8:00pm

61+ credit hours (Completed as of January 1, 2022)

Current Sophomores Lottery: March 22nd, Online beginning at 8:00pm

31 - 60 credit hours (Completed as of January 1, 2022)

Current First-Years Lottery: March 23rd, Online beginning at 8:00pm

0 - 30 credit hours (Completed as of January 1, 2022)

No Roommate for Next Year?

If you are an upper-class student in need of a roommate, you can search for possible roommates on campus through Roommez. Please follow the instructions on [How to Search for a Roommate.pdf](#). If you do not have a roommate, you will still need to complete the room lottery process to select a room. If you do not find a roommate, you will then be matched by the Office of Residence Life based on the lifestyle preferences listed in your housing application. The room you selected may be changed during this process.

Lottery Info for Buy-Outs:

The only spaces buy-outs that can be selected are in Kilhefner Hall for female and male students and in fraternity/sorority designated areas. Once those spaces have been selected in the lottery no other buy-outs at that time will be available.

Consolidating After the Lottery:

Students who do not have the full number of roommates to fill the space may be consolidated after the lottery. The student may be moved from one room or hall to another.

Housing Accommodations

About:

Ashland University is a residential campus and considers the residential experience an essential part of the student learning experience. If you have a documented disability or other circumstances that will impact your residential experience, please contact the Student Accessibility Center. The Housing Accommodation Committee will advise the Office of Residence Life of their recommendation.

Deadlines:

- ❖ Returning Students: January 31, 2022 for the academic year 2022/2023
- ❖ New Students & Transfers: August 1, 2022 for the academic year 2022/2023
- ❖ On time submission will provide for the best accommodation possible
- ❖ ALL requests will be reviewed each year, and you may not get the same accommodation as the year before.

Procedures:

1. A student needs to complete the Housing Accommodation Request Form (Form 1). Then the student needs to request supporting documentation from a licensed professional (Form 2). This paperwork will be submitted through the Student Accessibility Office.
2. The office will review the accommodation request and notify the student of the receipt of the form. The student will be informed if any additional information or documentation is needed.
3. Upon receipt of all the necessary documentation, the Housing Accommodation Committee (Housing Coordinator, Director of Counseling & Health Services, and Accessibility Services) will review the accommodation request.
4. The Office of Residence Life will notify the student in writing if the accommodation can be met, a modified accommodation can be met, or no accommodation can be met. This notification will be sent to the student's university email address.

Commuting Info

How to Apply:

To apply for commuter status, you must complete a commuter application at housing.ashland.edu. Please use the Fall 2022 Off-Campus application.

Application Details:

Applications open on February 1st and are due no later than May 1st. After that date, students who have not submitted an application can have room and board charges applied to their student account. All students must complete either the On Campus or Off-Campus application, and be approved for one.

Financial Aid:

Financial Aid may be adjusted for students residing off campus. To make the best decision possible, students are strongly encouraged to meet with a member of the Financial Aid Office to determine the change in aid, if any, that will occur by living off campus. Please call 419-289-5002 for an appointment.

Criteria:

Must meet one of the following requirements to be approved to live off-campus:

- ❖ A student, while in attendance at Ashland University, is living in the **permanent primary physical residence** of his/her parents or guardian within 35 driving miles of Ashland University's main campus (401 College Avenue, Ashland, Ohio 44805) or the Dwight Schar College of Nursing (1020 S. Trimble Road, Mansfield, Ohio 44906), Mansfield Campus for the upper-class College of Nursing students.
- ❖ A student is married, divorced, or widowed.
- ❖ A student is 22 years of age or older prior to October 1st of that academic year.
- ❖ A student has served in the Armed Forces and received an honorable discharge.
- ❖ A student has lived in campus housing the equivalent of 8 fall and spring semesters enrolled in academic coursework each semester.
- ❖ A student is the holder of a Bachelor degree from an accredited four-year college/university.
- ❖ A new transfer student who has a minimum of 45 credits from an accredited college/university.

Student Teaching/Internships

Student Teaching:

Commuting from Home/Leaving Housing:

If you are commuting from home for your student teaching assignment, please be aware that in order for your request to be granted **your assignment's address must be within the 35-mile limit of your legal parent or guardian's permanent address.**

Students will need to fill out an off-campus application located at housing.ashland.edu in order to be approved to commute from home to their student teaching assignments. If an application is not filled out, room and board charges will stand on the students account until the commuter application is completed and approved. You must submit the address of your teaching assignment on this application. Student teaching assignments will be verified with the Education Department. If you do not have your assignment at the time you are submitting this application, you can send it to reslife@ashland.edu once you have your confirmation.

Internships:

Commuting from Home/Leaving Housing:

If you are commuting from home for your internship, please be aware that in order for your request to be granted **your internship assignment's address must be within the 35-mile limit of your legal parent or guardian's permanent address.**

In order to be approved to commute from home to your internship you must complete an off-campus application at housing.ashland.edu. If an application is not filled out, room and board charges will remain on your student account until an off-campus application is completed and approved. You must submit **proof of internship** and the **address of your internship** on this application. If you do not have it at the time you are submitting this application, please send it to reslife@ashland.edu once you have your confirmation. The Office of Residence Life will need confirmation from your advisor that you are receiving academic credits for the internship.

Zoom Information

For each housing information session and housing lottery nights, the ResLife Office will be available via Zoom. All sessions will use the same link, found below. Please email reslife@ashland.edu with any questions!

Abby Righter is inviting you to a scheduled Zoom meeting.

Topic: Housing Session

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://ashlanduniversity.zoom.us/j/99102013648>

Meeting ID: 991 0201 3648

One tap mobile

+16468769923,,99102013648# US (New York)

+13017158592,,99102013648# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 991 0201 3648

Find your local number: <https://ashlanduniversity.zoom.us/u/apOTQRHbY>