

How to Select a Roommate

Step 1: Login to housing.ashland.edu using your University username and password.

Step 2: Complete your housing application and roommate profile.

- If you have not yet completed your housing application and roommate profile, you will need to do so before selecting for a roommate.

Step 3: Create a roommate group.

- Only one student from the roommate group needs to create a roommate group.
- To create a roommate group, navigate to “Roommate groups” which can be found under the “Housing” tab.
- Click “Create new roommate group”.
- Enter a group name for your roommate group.
- Enter the AU email(s) of the other student(s) that you want to select as a roommate.
 - You will be unable to select a student as a roommate if they have not completed their housing application.
- Click “Save” to create your roommate group.

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Roommate groups

APPLICANT

If you choose to join a roommate group, we'll attempt to place you with the other members of your group based on consider your individual preferences.

Fall 2021 On Campus

Create new roommate group

My choice	Group name	Applicants
✓	No group	

Applications & forms

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New roommate group

View all groups

Group name *

Session

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Members (maximum allowed: 4)

✓ (owner)

To add roommates to the group:

- you must know their email address exactly as listed in their eRezLife application
- you can only add people who have completed applications for this session
- you can only add people of the same gender as yourself

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Email

2.

3.

4.

Save Cancel

Step 4: Completing a roommate group.

- The other student(s) from the roommate group need to accept the invitation to join the roommate group. A green check mark will appear next to each student's name after they have accepted the invitation.
- Your roommate group is only complete after each student of the group has a green check mark appear next to their name.

Selecting a roommate is optional. The Residence Life Office will place students who do not have a roommate selected with another student that has similar lifestyle preferences (per your housing profile answers). For any additional questions, please contact the Residence Life Office at reslife@ashland.edu.