



PLA Intake Questionnaire for College of Business and Economics Undergraduate Programs

Name: _____ AU ID: _____ Program: _____ Catalog Year: _____

Prior Learning Credential	Applicable Credits	Training Completion (MM/YYYY)	Documentation Submitted to AU (MM/YYYY)	Applied to Official Evaluation (MM/YYYY)
Society for Human Resources Management-Certified Professional OR Society for Human Resources Management-Senior Certified Professional	<ul style="list-style-type: none"> • MGT 324 (3) Total: 3 credits			
Professional in Human Resources (PHR) OR Senior Professional in Human Resources (SPHR) *HR Certification Institute	<ul style="list-style-type: none"> • MGT 324 (3) Total: 3 credits			
Certified Administrative Professional (IAAP)	<ul style="list-style-type: none"> • ACCT 201 (3) • MGT 323 (3) Total: 6 credits			
Certified Bookkeeper (AIPB) OR Bookkeeper Certification (NACPB) OR Certified Public Bookkeeper (NACPB)	<ul style="list-style-type: none"> • ACCT 201 (3) <i>*Additional course waivers will be determined on a per-student basis.</i> Total: 3+ credits Approved Courses: _____ _____			



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IRS Enrolled Agent	<ul style="list-style-type: none"> ACCT 308 (3) Total: 3 credits			
Certified Hotel Administrator (CHA)	<ul style="list-style-type: none"> MGT 319 (3) MKT 233 (3) Total: 6 credits			
Project Management Ready (PMI)	<ul style="list-style-type: none"> MGT 319 (3) Total: 3 credits			
Project Management Professional (PMI)	<ul style="list-style-type: none"> MGT 319 (3) Total: 3 credits			
CompTIA A+	<ul style="list-style-type: none"> MIS 221 (3) Total: 3 credits			
Certified Financial Planner (Certified Financial Planner Board of Standard)	<ul style="list-style-type: none"> FIN 322 (3) FIN 228 (3) Total: 6 credits			
Financial Risk Manager (Global Assoc. Of Risk Professionals) OR Professional Risk Manager	<ul style="list-style-type: none"> FIN 228 (3) <i>*Additional course waivers will be determined on a per-student basis.</i> Total: 3+ credits Approved Courses: _____ _____			



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Change Management Professional Certificate (Acuity Institute)	<ul style="list-style-type: none"> MGT 318 (3) <p>Total: 3 credits</p>			

**Credit for prior learning is limited to 32 credits for undergraduate students and 9 credits for graduate students.*

Advisor: _____ Signature: _____ Date: _____

Program Director: _____ Signature: _____ Date: _____

Registrar: _____ Signature: _____ Date: _____