

# 2024-2025

OFFICE OF RESIDENCE LIFE

# HOUSING GUIDE



**ASHLAND**  
UNIVERSITY

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# A COMPLETE GUIDE TO UNIVERSITY HOUSING

Welcome to the 2024-2025 Housing Guide! The Office of Residence Life wants to assist you by providing information on housing and answering possible questions. This Housing Guide will provide students with the tools to navigate through the housing experience at Ashland University for the 2024-2025 academic year. If you have any further questions, please contact the Office of Residence Life at 419-289-5303 or [reslife@ashland.edu](mailto:reslife@ashland.edu).

Be sure to check out our Instagram page (@ashland\_reslife) to see tours of the residence halls, live Q&A, room features, RA spotlights, important reminders, and more!

Our webpage [www.ashland.edu/housing](http://www.ashland.edu/housing) holds a ton of helpful information as well, so be sure to take a look!

Go Eagles!

*Emily Adam*  
Director of Residence Life



# HOW-TO GUIDES

Our office has created three helpful how-to guides to help you navigate eRezLife. Please click on any of the PDFs below to view the corresponding how-to guides:

- [How to Complete a Housing Application](#)
- [How to Select a Roommate](#)
- [Lottery Guide - How to Select Your Room & Housing Options](#)

## MAIN CAMPUS HALLS

As you consider your housing needs, please see below for an update on campus housing options.



### Amstutz Hall

Amstutz Hall will be transitioning to being a first year and second year residence hall. Amstutz Hall features single, double and triple rooms. Students who are living in Amstutz Hall for the 2023-2024 academic year and would like to continue their stay

can opt to sign up to stay in the same room for the 2024-2025 academic year by letting the Office of Residence Life know via email.

### Myers Hall

Myers Hall is an upperclassman hall that features regular single, double, and triple rooms. The hall has laundry rooms on the first and third floors with lounges on the first and ground floors and a study area on the ground floor.



# MAIN CAMPUS HALLS

## Kilhefner Hall

Kilhefner Hall will feature all buyout spaces. The building will maintain its current number of available regular single rooms. In addition, all regular double rooms will be buyout singles with extra furniture removed and regular triple rooms will become double buyout rooms.



This decision was made based on student interest in buyout spaces over the past academic year.

## Clark Hall



Clark Hall is an all-female residence hall offering regular single, double, and triple rooms. The hall has laundry rooms and kitchenettes on the second and fifth floor as well as a full kitchen on the first floor. Clark Hall is also home to the four sorority chapters on campus. Students wishing to live in the sorority suites should contact their chapter presidents.

## Senior Apartments

There are three Senior Apartment buildings each containing four person apartment units. Each Senior Apartment consists of two bathrooms, a kitchen, a living area, and a dining space. There is air conditioning throughout the buildings as well as laundry rooms on the first floor. Students with senior status (90+ credit hours completed) may opt out of a meal plan. Each student must go through a separate apartment lottery in order to reserve a spot.



# NOT AVAILABLE IN THE LOTTERY



## Fraternity Circle

The Fraternity Circle is home to Ashland University's three fraternity houses: Phi Delta Theta, Phi Kappa Psi and Kappa Sigma. The houses offer mostly single rooms and each house has chapter rooms, study rooms, laundry areas, and kitchens. Please contact your chapter's president if you wish to live in one of the fraternity houses.

## Andrews Hall

Andrews Hall will not be available for housing selection, outside of the Ashbrook program. With the steady growth of the Ashbrook program, this building will only be available for Ashbrook students. Andrews Hall features single, double, and triple



rooms with laundry rooms and full kitchens on each floor. The hall also offers air conditioning and television lounges on all floors. Students interested in Ashbrook housing should contact Ben Kunkel at [bkunkel@ashland.edu](mailto:bkunkel@ashland.edu).



## USA House

The USA house will be available for housing for those with military affiliation. If you are interested in living in the USA House for the 2024-2025 academic year, please contact the Office of Veteran Services prior to housing selection by emailing

Chelsea Weiler at [cweiler@ashland.edu](mailto:cweiler@ashland.edu) or Mason Feeman at [mfeeman@ashland.edu](mailto:mfeeman@ashland.edu).

# CONHS APARTMENTS



## 1081 - Undergrad

The Office of Residence Life will be prioritizing 100% occupancy for undergraduate students in the College of Nursing and Health Sciences 1081 apartment building. As you are completing your housing application, please be working to

create roommate groups of 5 to fill a 1081 apartment. The 1081 apartments are fully furnished and each have 5 single bedrooms, 2 bathrooms, a living room, dining room, kitchen and patio/balcony.

## 1071 - Grad & Family

Starting in the 2024-2025 academic year, the Office of Residence Life will be offering a new housing option on the College of Nursing and Health Sciences campus. The 1071 apartment building will be Graduate and Family housing, available to graduate students and/or students with families enrolled at the CONHS campus. “Family” for the purposes of this housing constitutes an Ashland University student, a legally married spouse/partner (partner), and/or dependent children, if applicable. The 1071 apartments each have 2 bedrooms, 2 bathrooms, a living room, dining room, kitchen, and a patio/balcony. There is a minimum occupancy requirement of 2 people per apartment, and a maximum of 4 people per apartment. These apartments will be offered unfurnished and at a per apartment rate each semester, rather than the traditional per student rate in undergraduate housing.



# CONHS APARTMENTS

## HOUSING RATES

Room Type	Room Rate Per Semester	Total per academic year
CONHS 1081 Single	\$4,000	\$8,000
CONHS 1071 Single	\$5,200	\$10,400
CONHS 1071 Double	\$2,600	\$5,200
CONHS 1071 Triple	\$1,734	\$3,468
CONHS 1071 Quad	\$1,300	\$2,600

You can refer to the Graduate and Family Housing FAQ on the Ashland University Student Housing website for more information regarding cost, utilities, furniture and pets. Please reach out to [constudentservices@ashland.edu](mailto:constudentservices@ashland.edu) with any questions regarding the Graduate and Family housing option.

In the best interest of the university and our students, we are committed to renovating campus residential spaces, as funding and resources permit, and then driving 100% occupancy to those areas to ensure a strong and vibrant residential student experience. All other housing options not referenced above, will remain available. Students may reach out to the office of Student & Residence Life at [reslife@ashland.edu](mailto:reslife@ashland.edu) with questions.

# MAIN CAMPUS HOUSING RATES

Room Type/Building	Room Rate Per Semester	Room Rate Academic Year Total
Regular Double/Triple - Kilhefner, Clark Amstutz, Jacobs & Kem	\$3,380	\$6,760
Regular Single – Kilhefner, Clark, Amstutz, Jacobs & Kem	\$3,670	\$7,340
Paid Double – Kilhefner, Clark*, Amstutz*, Jacobs* & Kem*	\$3,830	\$7,660
Paid Single – Kilhefner, Clark*, Amstutz*, Jacobs* & Kem*	\$4,340	\$8,680
Regular Double/Triple- Myers & Andrews	\$3,420	\$6,840
Regular Single- Myers & Andrews	\$3,700	\$7,400
Paid Double- Myers* & Andrews*	\$3,890	\$7,780
Paid Single- Myers* & Andrews*	\$4,340	\$8,680
Senior Apartment	\$4,050	\$8,100
Fraternity Single/Double	\$3,420	\$6,840
Fraternity Paid Single	\$4,340	\$8,680
Clayton Suite - Double	\$4,010	\$8,020

\*Not available as a part of the lottery

# RESLIFE DATES TO REMEMBER

## SPRING 2024

# Important Event

# Date & Time

Accommodation Requests Due	January 31st
Returning Student Applications Open (Off & On Campus)	February 1st
All FA24 Housing Applications due for Selection	February 14th
Senior Apartment Points Sent Out	February 21st
Senior Apartment Point Challenges due to reslife@ashland.edu	February 26th
Apartment Lottery	March 13th at 8pm
Housing Accommodation Meetings	February 21-25th
Current Seniors/Juniors Selection	March 19th at 8pm (Online)
Current Sophomores Selection	March 20th at 8pm (Online)
Current First-Years Selection	March 21st at 8pm (Online)
Deadline to Select Housing for the 2024-25 Academic Year	Friday, March 22nd

# APARTMENT LOTTERY

All students are eligible to apply for housing in an apartment. However, the apartment lottery is based on a ranking system. This ranking system is based on credit hours, GPA, and student conduct violations.

**\*\*\*Not all students who apply for apartment housing will be guaranteed placement into an apartment. Spacing is very limited.\*\*\***

Students who wish to apply for housing in a four-person Main Campus University apartment, or a five-person CONHS apartment, must complete a Housing Application at [housing.ashland.edu](http://housing.ashland.edu). The housing application must be completed in order to view the apartment application.



**Tuffy says, “Don’t forget to apply for housing!”**

# APARTMENT LOTTERY APPLICATION PROCESS

A group will be considered for selection **only** when all roommates have submitted their applications and a roommate group is created.

**Applications are due February 14th by 11:59pm.**

**Step 1:** Each student in the apartment will need to complete a Returning Student application at [housing.ashland.edu](http://housing.ashland.edu) under the Housing Overview tab on the left hand side of the screen.

**Step 2:** At the bottom of the Housing Application, each student must fill out the Apartment Application. This includes choosing which type of apartment and listing each preferred roommate in the apartment. Listing roommates here does not solidify them during the lottery, these names are used for the Office of Residence Life to generate your point total.

**Step 3:** One person will need to complete a roommate group on [housing.ashland.edu](http://housing.ashland.edu). Step-by-step instructions are available in the How to Select a Roommate.pdf guide. A student can only be added to a roommate group if they have completed their housing application.

- The order in which you add a roommate is how the system will place you in room A and B. Example: First two students go to A and the next two students go to B. Please create your roommate group in order of desired placement.
- Review your room assignment after the apartment lottery on February 23rd. If you are placed incorrectly please email [reslife@ashland.edu](mailto:reslife@ashland.edu) with the correct placements.
  - If not done, a room change fee of \$25 will be applied.
  - If found living somewhere other than your room assignment during the academic year, a \$100 fee will apply.

**Step 4:** The other students in the apartment will have to accept the request to join the roommate group. You will know everyone has accepted once there is a green check mark next to their name.

**Step 5:** On lottery night, only 1 student will need to select the apartment for the entire group.

# APARTMENT LOTTERY SELECTION PROCESS

Applicants will be selected to be in the apartment lottery based on GPA, credit hours, and student conduct history. Applicants are NOT guaranteed placement in university apartment housing; space is limited. ***Applicants not placed in a university apartment must go through the general room lottery process.***

- The apartment total is the average of each individual's point totals.
- Individual point totals will be sent to students AU Email on February 21st.
- Students can challenge their individual point totals. Those will be due on February 26th at 8am via [reslife@ashland.edu](mailto:reslife@ashland.edu).
  - Per FERPA we will not release another student's point totals to anyone but that student.
  - If you have a student that will graduate in December of the upcoming academic year, **you MUST replace that student.** The student replacing the graduating senior MUST keep your group point total above the lowest average group that qualified for the ORIGINAL apartment lottery.
  - Student's GPAs, completed undergraduate credit hours, and conduct status will all be based on the January 1st date. **Credit hours must be towards your current academic program.**

## Point Formula:

Completed Undergraduate Credit Hours ONLY (as of January 1, 2024) \* Cumulative GPA (as of January 1, 2024)  
- Conduct Violation Points  
= Individual Point Total

## Student Conduct Deduction Points:

Level 1 - Cannot Live in Apartments  
Level 2 - 50 points per incident

# GENERAL LOTTERY

## MARCH 19-21, 2024

### Room Registration:

If you have not already, complete your housing application at [housing.ashland.edu](http://housing.ashland.edu). After logging in you will want to apply for **Fall 2024 On Campus Housing**. Make sure you are completing either the Fall 2024 On Campus or Off Campus application.

If you intend to be a student on campus for the 2024-2025 academic year you must complete an application by **February 14th, 2024**.

*Applicants that do not complete an application by the deadline will not participate in the general housing lottery.* Students who fill out applications after February 14th, 2024 will need to email the Residence Life office after all lotteries have taken place to select a room.

### Tips for Creating a Roommate Group:

**Step 1:** Only one person per roommate group will need to complete a roommate group on [housing.ashland.edu](http://housing.ashland.edu). Step-by-step instructions are available in the How to Select a Roommate.pdf guide. A student can only be added to a roommate group if they have completed their housing application.

- Please create your roommate group in order of desired placement.
- Review your room assignment after the lottery, if you are placed incorrectly please email [reslife@ashland.edu](mailto:reslife@ashland.edu) with the correct placements.
  - If not done, a room change fee of \$25 will be applied.
  - If found living somewhere other than your room assignment during the academic year, a \$100 fee will apply.

**Step 2:** The other students in the group will have to accept the request to join the roommate group. You will know everyone has accepted once there is a green check mark next to their name.

**Step 3:** On lottery night, only 1 student per roommate group will select the room for the entire group. The student in the roommate group with the highest amount of credit hours will have the ability to select a room first.

A group will be considered for selection **only** when all roommates have submitted their applications and a roommate group is created.

#### Note:

Once you've registered and completed your housing application, The Office of Residence Life will enter you into the online lottery. General dates/times are listed below, but specific times will be assigned. This will appear on your housing home page when you log into [housing.ashland.edu](http://housing.ashland.edu). The Office of Residence Life will send out an email when lottery times are posted.

# GENERAL LOTTERY

## MARCH 19-21, 2024

**Current Juniors Lottery:** March 19th, Online beginning at 8:00pm  
61+ credit hours (Completed as of January 1, 2024)

**Current Sophomores Lottery:** March 20th, Online beginning at 8:00pm  
31 - 60 credit hours (Completed as of January 1, 2024)

**Current First-Years Lottery:** March 1st, Online beginning at 8:00pm  
0 - 30 credit hours (Completed as of January 1, 2024)

No  
Roommate  
for Next  
Year?

If you are an upper-class student in need of a roommate, you can search for possible roommates on campus through Roomeez. Please follow the instructions on [How to Search for a Roommate.pdf](#). If you do not have a roommate, you will still need to complete the room lottery process to select a room. If you do not find a roommate, you will then be matched by the Office of Residence Life based on the lifestyle preferences listed in your housing application. The room you selected may be changed during this process.

The only spaces buy-outs that can be selected are in Kilhefner Hall for female and male students and in fraternity/sorority designated areas. Once those spaces have been selected in the lottery no other buy-outs at that time will be available.

Lottery Info  
for  
Buy-Outs

Consolidating  
After the  
Lottery

Students who do not have the full number of roommates to fill the space may be consolidated after the lottery. The student may be moved from one room or hall to another.

# HOUSING ACCOMODATIONS

Ashland University is a residential campus and considers the residential experience an essential part of the student learning experience. If you have a documented disability or other circumstances that will impact your residential experience, please contact the Student Accessibility Center. The Housing Accommodation Committee will advise the Office of Residence Life of their recommendation.

## Deadlines:

**Returning Students:** January 31, 2024 for the academic year 2024/2025

**New Students & Transfers:** August 1, 2024 for the academic year 2024/2025

On time submission will provide for the best accommodation possible  
ALL requests will be reviewed each year, and you may not get the same accommodation as the year before.

## Procedures:

**Step 1:** A student needs to complete the Housing Accommodation Request Form (Form 1). Then the student needs to request supporting documentation from a licensed professional (Form 2). This paperwork will be submitted through the Student Accessibility Office.

**Step 2:** The office will review the accommodation request and notify the student of the receipt of the form. The student will be informed if any additional information or documentation is needed.

**Step 3:** Upon receipt of all the necessary documentation, the Housing Accommodation Committee (Housing Coordinator, Director of Counseling & Health Services, and Accessibility Services) will review the accommodation request.

**Step 4:** The Office of Residence Life will notify the student in writing if the accommodation can be met, a modified accommodation can be met, or no accommodation can be met. This notification will be sent to the student's university email address.

# COMMUTING INFO

## HOW TO APPLY

To apply for commuter status, you must complete a commuter application at [housing.ashland.edu](http://housing.ashland.edu). Please use the Fall 2024 Off-Campus application.

## APPLICATION DETAILS

Applications open on February 1st and are due no later than May 1st. After that date, students who have not submitted an application can have room and board charges applied to their student account.

All students must complete either the On Campus or Off-Campus application, and be approved for one.

## FINANCIAL AID

Financial Aid may be adjusted for students residing off campus.

To make the best decision possible, students are strongly encouraged to meet with a member of the Financial Aid Office to determine the change in aid, if any, that will occur by living off campus. Please call 419-289-5002 for an appointment.

## CRITERIA

Must meet one of the following requirements to be approved to live off-campus:

- A student, while in attendance at Ashland University, is living in the permanent primary physical residence of his/her parents or guardian within 35 driving miles of Ashland University's main campus (401 College Avenue, Ashland, Ohio 44805) or the Dwight Schar College of Nursing (1020 S. Trimble Road, Mansfield, Ohio 44906), Mansfield Campus for the upper-class College of Nursing students.
- A student is married, divorced, or widowed.
- A student is 22 years of age or older prior to October 1st of that academic year.
- A student has served in the Armed Forces and received an honorable discharge.
- A student has lived in campus housing the equivalent of 8 fall and spring semesters enrolled in academic coursework each semester.
- A student is the holder of a Bachelor degree from an accredited four-year college/university.
- A new transfer student who has a minimum of 45 credits from an accredited college/university.

# STUDENT TEACHING

**NOTE:**

If you are commuting from home for your student teaching assignment, please be aware that in order for your request to be granted your assignment's address must be within the 35-mile limit of your legal parent or guardian's permanent address.

Students will need to fill out an off-campus application located at [housing.ashland.edu](http://housing.ashland.edu) in order to be approved to commute from home to their student teaching assignments. If an application is not filled out, room and board charges will stand on the students account until the commuter application is completed and approved. You must submit the address of your teaching assignment on this application.

Student teaching assignments will be verified with the Education Department. If you do not have your assignment at the time you are submitting this application, you can send it to [reslife@ashland.edu](mailto:reslife@ashland.edu) once you have your confirmation.

**NOTE:**

# INTERNSHIPS

If you are commuting from home for your internship, please be aware that in order for your request to be granted your internship assignment's address must be within the 35-mile limit of your legal parent or guardian's permanent address.

In order to be approved to commute from home to your internship you must complete an off-campus application at [housing.ashland.edu](http://housing.ashland.edu). If an application is not filled out, room and board charges will remain on your student account until an off-campus application is completed and approved. You must submit proof of internship and the address of your internship on this application. If you do not have it at the time you are submitting this application, please send it to [reslife@ashland.edu](mailto:reslife@ashland.edu) once you have your confirmation. The Office of Residence Life will need confirmation from your advisor that you are receiving academic credits for the internship.

# MEAL PLANS

## Gold Plan - \$3,135

Unlimited meals in the student dining hall plus \$275 Dining Dollars which can be used to purchase guest meals in the dining hall or used as cash at any of the retail locations on campus. The benefit of this plan allows you to take family and friends to the dining hall, while gaining savings over the door price.

## Purple Plan - \$2,845

Unlimited meals in the student dining hall located in the John C. Meyers Convocation center. Students may come and go as many times as they like. You'll never run out of meals! The dining hall offers late night dining, which makes this plan an excellent value.

## Talon Plan - \$2,845

Receive 160 meals to be used in the dining hall plus an additional \$500 Dining Dollars to be used at any of our dining retail locations such as Eagles' Nest, Tuffy's Smoothie Bar, Lyceum Cafe, and concessions.

## Eagle Plan - \$2,845

This plan gives the student 240 meals to be spread throughout the semester. Meal swipes can be used at the student dining hall or used as equivalency at any of our retail dining locations.

## Tuffy Plan - \$1,145

(For commuter students and campus apartments)

Students receive 80 meals to be used in the dining hall or for equivalency at any of our dining retail locations.

**NOTE:** If you run out of meals, additional 20-meal blocks can be purchased for \$240 or 10-meal blocks for \$125.

**Dining dollars expire at the end of each semester.**

# CAMPUS INVOLVEMENT

Living on campus creates plenty of opportunities to get involved on campus. The close proximity of the residence halls to various campus centers makes it easy to attend evening activities and club meetings.

## Instant Community

Become a member of a community through in-hall programming such as record painting nights, stress less activities, and murder mystery games.

Engage your community by studying in the halls' study areas, playing games in the community lounges, and getting to know your fellow residents. Living on campus is also a great way to improve one's interpersonal skills!

## Increased Resources

Residents can have peace of mind knowing that Safety Services and Residence Life staff provide 24/7 safety and support. Additionally, maintenance and utilities for residents are included in housing costs. Students also enjoy close and convenient access to the Rec Center, the Student Center, on-campus dining options, etc.

## CONTACT INFO

**The Office of Residence Life is hosting Open Office Hours for students to ask questions and receive assistance:**

- February 9th, 10am-2pm - Housing Applications
- February 21st, 10am-2pm - Roommate Groups
- February 28th, 10am-2pm - Apartment Lottery
- March 15th, 10am-2pm - Housing Lottery

**Office Hours for Ashland University Residence Life:**

Monday-Friday 8am-4pm

**Location:** Second Floor of the Hawkins-Conard Student Center / Suite 230

**Email:** [reslife@ashland.edu](mailto:reslife@ashland.edu)

**Phone #:** 419-289-5326