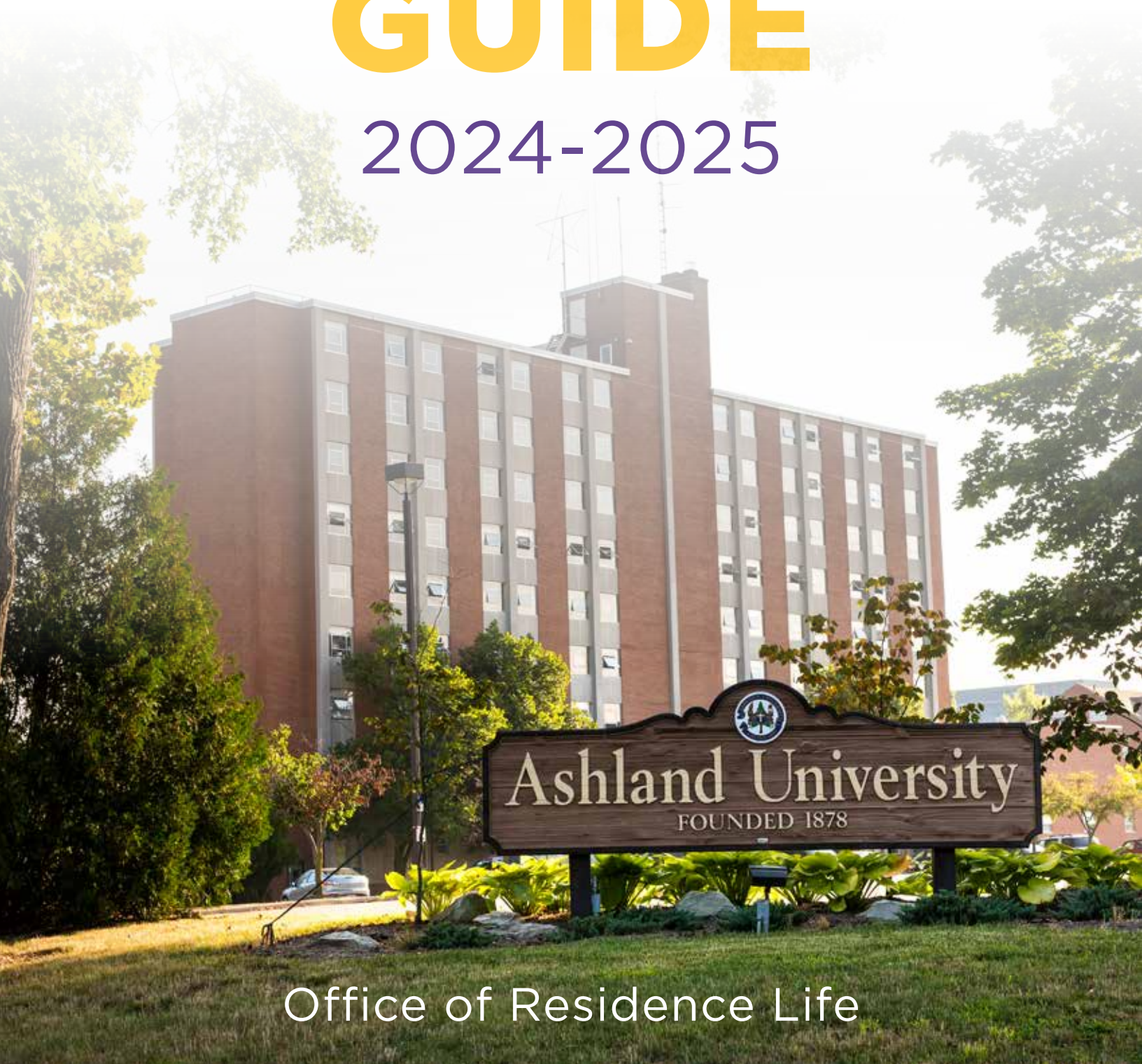


ASHLAND
UNIVERSITY

HOUSING GUIDE

2024-2025



Office of Residence Life

Office of Residence Life

A Complete Guide to University Housing 2024-2025

Welcome to the 2024-2025 Housing Guide! The Office of Residence Life wants to assist you by providing information on housing and answering possible questions. This Housing Guide will provide students with the tools to navigate through the housing experience at Ashland University for the 2024-2025 academic year. If you have any further questions, please contact the Office of Residence Life at **419-289-5303** or **reslife@ashland.edu**.



Table of Contents

How-to Guides	1
2024-2025 Housing Updates Res Life	2-4
Housing Rates	5-6
Important Dates Spring 2024	5
Apartment Lottery Info	7-8
General Lottery Info	9
Mark Your Calendar	10
Housing Accommodations	11
Commuting Information	12
Student Teaching/Internships	13
Microsoft Teams Information.....	14
Benefits of Living on Campus.....	14
Housing Agreement 2024-2025	15-19

How-to Guides

Our office has created three helpful how-to guides to help you navigate eRezLife. Please click on any of the PDFs below to view the corresponding how-to guide:

- [How to Complete a Housing Application.pdf](#)
- [How to Search for a Roommate.pdf](#)
- [How to Select a Roommate.pdf](#)

2024-2025 Main Campus Halls

As you consider your housing needs, please see below for an update on campus housing options.



Amstutz Hall

Amstutz Hall will transition to a first-year and second-year residence hall. Amstutz Hall features single, double and triple rooms. Students who are living in Amstutz Hall for the 2023-2024 academic year and would like to continue their stay can opt to sign up to stay in the same room for the 2024-2025 academic year by letting the Office of Residence Life know via email.



Clayton Hall

Clayton Hall features regular double rooms with a private bathroom in each room. The hall has laundry rooms on every other floor, updated lounge spaces and air conditioning throughout the building. The second and third floors of Clayton will continue to be reserved for students in the Honors program. If you're interested in living on the Honors floors, please contact Rebecca Schaaf at rschaaf@ashland.edu.



Kilhefner Hall

Kilhefner Hall will feature all buyout spaces. The building will maintain its current number of available regular single rooms. In addition, all regular double rooms will be buyout singles with extra furniture removed and regular triple rooms will become buyout double rooms. This decision was made based on student interest in buyout spaces over the past academic year.



Clark Hall

Clark Hall is an all-female residence hall offering regular single, double and triple rooms. The hall has laundry rooms and kitchenettes on the second and fifth floors, as well as a full kitchen on the first floor. Clark Hall is also home to the four sorority chapters on campus. Students wishing to live in the sorority suites should contact their chapter presidents.



Myers Hall

Myers Hall is an upperclassman hall that features regular single, double and triple rooms. The hall has laundry rooms on the first and third floors, with lounges on the first and ground floors and a study area on the ground floor.



Fraternity Circle

The Fraternity Circle is home to Ashland University's three fraternity houses: Phi Delta Theta, Phi Kappa Psi, and Kappa Sigma. The houses offer mostly single rooms and each house has chapter rooms, study rooms, laundry areas and kitchens. Phi Kappa Psi and Kappa Sigma have air conditioning. Please contact your chapter's president if you wish to live in one of the fraternity houses.



Senior Apartments

There are three Senior Apartment buildings, each containing four-person apartment units. Each Senior Apartment consists of two bathrooms, a kitchen, a living area and a dining space. There is air conditioning throughout the buildings, as well as laundry rooms on the first floor. Students with senior status (90+ credit hours completed) may opt out of a meal plan. Each student must go through a separate apartment lottery in order to reserve a spot.



Andrews Hall

Andrews Hall will not be available for housing selection outside of the Ashbrook program. With the steady growth of the Ashbrook program, this building will be reserved for Ashbrook students. Andrews Hall features single, double and triple rooms with laundry rooms and full kitchens on each floor. The hall also offers air conditioning and television lounges on all floors. Students interested in Ashbrook housing should contact Ben Kunkel at bkunkel@ashland.edu.



USA House

The USA House will be available for students with military affiliation. If you are interested in living in the USA House for the 2024-2025 academic year, please contact the Office of Veteran Services prior to housing selection by emailing Chelsea Weiler at cweiler@ashland.edu or Mason Feeman at mfeeman@ashland.edu.

Miller Apartments/Apartments within Residence Halls

The Miller Apartments, located on College Avenue, and the handful of apartments within the residence halls will not be available for selection in 2024-2025.

Jacobs Hall

Jacobs Hall will not be available for housing selection in 2024-2025 for undergraduate students. Jacobs Hall will be utilized as graduate housing as space allows. Graduate students interested in living in Jacobs Hall should contact the Office of Residence Life.

2024-2025 CONHS Apartments



1081 Apartments

The Office of Residence Life will be prioritizing 100% occupancy for undergraduate students in the College of Nursing and Health Sciences' 1081 apartment building. As you are completing your housing application, please be working to create roommate groups of five to fill a 1081 apartment. The 1081 apartments are fully furnished and each have five single bedrooms, two bathrooms, a living room, dining room, kitchen and patio/balcony.



1071 Apartments

Starting in the 2024-2025 academic year, the Office of Residence Life will offer a new housing option on the College of Nursing and Health Sciences campus. The 1071 apartment building will be Graduate and Family housing, available to graduate students and/or students with families enrolled at the CONHS campus. "Family," for the purposes of this housing, constitutes an Ashland University student, a legally married spouse/partner (partner) and/or dependent children, if applicable. The 1071 apartments each have two bedrooms, two bathrooms, a living room, dining room, kitchen and a patio/balcony. There is a minimum occupancy requirement of two people per apartment, and a maximum of four people per apartment. These apartments will be offered unfurnished and at a per-apartment rate each semester, rather than the traditional per-student rate in undergraduate housing.

You can refer to the Graduate and Family Housing FAQ on the Ashland University Student Housing website for more information regarding cost, utilities, furniture and pets. Please reach out to constudentservices@ashland.edu with any questions regarding the Graduate and Family housing option.

In the best interest of the university and our students, we are committed to renovating campus residential spaces as funding and resources permit, and then driving 100% occupancy to those areas to ensure a strong and vibrant residential student experience. All other housing options not referenced above will remain available. Students may reach out to the office of Student & Residence Life at reslife@ashland.edu with questions.

CONHS

Apartments Housing Rates

Room Type	Room Rate Per Semester	Total per academic year
CONHS 1081 Single	\$4,000	\$8,000
CONHS 1071 Single	\$5,200	\$10,400
CONHS 1071 Double	\$2,600	\$5,200
CONHS 1071 Triple	\$1,734	\$3,468
CONHS 1071 Quad	\$1,300	\$2,600

Res Life Dates to Remember for Spring 2024

Accommodation Requests Due	JAN. 31
Returning Student Applications Open (Off & On Campus)	FEB. 1
All FA24 Housing Applications due for Selection	FEB. 14
Senior Apartment Points Sent Out	FEB. 21
Senior Apartment Point Challenges due to reslife@ashland.edu	FEB. 26
Apartment Lottery	MARCH 13 at 8 p.m.
Housing Accommodation Meetings	FEB. 21-25
Current Seniors/Juniors' Selection	MARCH 19 at 8 p.m. (Online)
Current Sophomores' Selection	MARCH 20 at 8 p.m. (Online)
Current First-Years' Selection	MARCH 21 at 8 p.m. (Online)
Deadline to Select Housing for the 2024-25 Academic Year	FRIDAY, MARCH 22

Main Campus Housing Rates

Room Type	Room Rate Per Semester	Total per academic year
Regular Double/Triple - Kilhefner, Clark Amstutz, Jacobs & Kem	\$3,380	\$6,760
Regular Single - Kilhefner, Clark, Amstutz, Jacobs & Kem	\$3,670	\$7,340
Paid Double - Kilhefner, Clark*, Amstutz*, Jacobs* & Kem* *Not available as a part of the lottery	\$3,830	\$7,660
Paid Single - Kilhefner, Clark*, Amstutz*, Jacobs* & Kem* *Not available as a part of the lottery	\$4,340	\$8,680
Regular Single - Myers & Andrews	\$3,420	\$6,840
Regular Double/Triple - Myers & Andrews	\$3,700	\$7,400
Paid Double - Myers* & Andrews* *Not available as a part of the lottery	\$3,890	\$7,780
Paid Single- Myers* & Andrews* *Not available as a part of the lottery	\$4,340	\$8,680
Senior Apartment	\$4,050	\$8,100
Fraternity Single/Double	\$3,420	\$6,840
Fraternity Paid Single	\$4,340	\$8,680
Clayton Suite - Double	\$4,010	\$8,020

Apartment Lottery

Apartment Lottery

All students are eligible to apply for housing in an apartment. However, the apartment lottery is based on a ranking system. This ranking system is based on credit hours, GPA and student conduct violations.

Not all students who apply for apartment housing will be guaranteed placement into an apartment. Space is very limited.

Students who wish to apply for housing in a four-person main campus university apartment or a five-person CONHS apartment must first complete a housing application at housing.ashland.edu. The housing application must be completed in order to view the apartment application.

Application Process:

A group will be considered for selection only when all roommates have submitted their applications and a roommate group is created.

Applications are due Feb 14 by 11:59 p.m.

Step 1: Each student in the apartment must complete a Returning Student application at housing.ashland.edu under the Housing Overview tab on the left-hand side of the screen.

Step 2: At the bottom of the Housing Application, each student must fill out the Apartment Application. This includes choosing which type of apartment and listing each preferred roommate in the apartment. Listing roommates here does not solidify them during the lottery; these names are used for the Office of Residence Life to generate your point total.

Step 3: One person will need to complete a roommate group on housing.ashland.edu. Step-by-step instructions are available in the How to Select a Roommate.pdf guide. A student can only be added to a roommate group if they have completed their housing application.

- The order in which you add a roommate is how the system will place you in room A and B. Example: First two students go to A and the next two students go to B. Please create your roommate group in order of desired placement.
- Review your room assignment after the apartment lottery on Feb. 23. If you are placed incorrectly, please email reslife@ashland.edu with the correct placements.

- If not done, a room change fee of \$25 will be applied.
- If found living somewhere other than your room assignment during the academic year, a \$100 fee will apply.

Step 4: The other students in the apartment will have to accept the request to join the roommate group. You will know everyone has accepted once there is a green check mark next to their name.

Step 5: On lottery night, only one student will need to select the apartment for the entire group.

Selection Process:

Applicants will be selected to be in the apartment lottery based on GPA, credit hours and student conduct history. Applicants are NOT guaranteed placement in university apartment housing; space is limited. Applicants not placed in a university apartment must go through the general room lottery process.

- The apartment total is the average of each individual's point totals.
- Individual point totals will be sent to students' AU email on Feb. 16.
- Students can challenge their individual point totals. Those will be due on Feb. 18 at 8 a.m. via reslife@ashland.edu.
 - Per FERPA, we will not release another student's point totals to anyone but that student.
 - If you have a student who will graduate in December of the upcoming academic year, you MUST replace that student. The student replacing the graduating senior MUST keep your group point total above the lowest average group that qualified for the ORIGINAL apartment lottery.
 - Students' GPAs, completed undergraduate credit hours and conduct status will all be based on the Jan. 1 date. Credit hours must be towards your current academic program.

Point Formula:

Completed Undergraduate Credit Hours ONLY (as of Jan. 1, 2024) * Cumulative GPA (as of Jan. 1, 2024)

- Conduct Violation Points

= Individual Point Total

Student Conduct Deduction Points:

Level 1 - Cannot live in apartments

Level 2 - 50 points per incident

General Lottery Information

(takes place March 19-21)

Room Registration:

If you have not already, complete your housing application at housing.ashland.edu. After logging in, apply for Fall 2024 On-Campus Housing. Make sure you are completing either the Fall 2024 On-Campus or Off-Campus application.

If you intend to be a student on campus for the 2024-2025 academic year, you must complete an application by Feb 14, 2024. Applicants who do not complete an application by the deadline will not participate in the general housing lottery. Students who fill out applications after Feb. 14, 2024 will need to email the Residence Life office after all lotteries have taken place to select a room.

Tips for Creating a Roommate Group:

Step 1: Only one person per roommate group will need to complete a roommate group on housing.ashland.edu. Step-by-step instructions are available in the [How to Select a Roommate.pdf](#) guide. A student can only be added to a roommate group if they have completed their housing application.

- Please create your roommate group in order of desired placement.
- Review your room assignment after the lottery. If you are placed incorrectly, please email reslife@ashland.edu with the correct placements.
 - If not done, a room change fee of \$25 will be applied.
 - If found living somewhere other than your room assignment during the academic year, a \$100 fee will apply.

Step 2: The other students in the group will have to accept the request to join the roommate group. You will know everyone has accepted once there is a green check mark next to their names.

Step 3: On lottery night, only one student per roommate group will select the room for the entire group. The student in the roommate group with the highest amount of credit hours will have the ability to select a room first.

A group will be considered for selection only when all roommates have submitted their applications and a roommate group is created.

Note:

Once you've registered and completed your housing application, The Office of Residence Life will enter you into the online lottery. General dates/times are listed below, but specific times will be assigned. This will appear on your housing home page when you log into housing.ashland.edu. The Office of Residence Life will send out an email when lottery times are posted.

Mark Your Calendar!

Lottery Dates:

Current Juniors' Lottery: March 19, online beginning at 8 p.m. 61+ credit hours
(Completed as of Jan. 1, 2024)

Current Sophomores' Lottery: March 20, online beginning at 8 p.m. 31 - 60 credit hours
(Completed as of Jan. 1, 2024)

Current First-Years' Lottery: March 1, online beginning at 8 p.m. 0 - 30 credit hours
(Completed as of Jan. 1, 2024)

No Roommate for Next Year?

If you are an upper-class student in need of a roommate, you can search for possible roommates on campus through Roomeez. Please follow the instructions on [How to Search for a Roommate.pdf](#). If you do not have a roommate, you will still need to complete the room lottery process to select a room. If you do not find a roommate, you will then be matched by the Office of Residence Life based on the lifestyle preferences listed in your housing application. The room you selected may be changed during this process.

Lottery Info for Buy-Outs:

The only buyouts that can be selected are in Kilhefner Hall for female and male students and in fraternity/sorority-designated areas. Once those spaces have been selected in the lottery, no other buyouts will be available.

Consolidating After the Lottery:

Students who do not have the full number of roommates to fill the space may be consolidated after the lottery. The student may be moved from one room or hall to another.

Housing Accommodations

About:

Ashland University is a residential campus and considers the residential experience an essential part of the student learning experience. If you have a documented disability or other circumstances that will impact your residential experience, please contact the Student Accessibility Center. The Housing Accommodation Committee will advise the Office of Residence Life of their recommendation.

Deadlines:

- Returning Students: Jan. 31, 2024 for the academic year 2024-2025
- New Students & Transfers: Aug. 1, 2024 for the academic year 2024-2025
- On-time submission will provide for the best accommodation possible
- ALL requests will be reviewed each year, and you may not get the same accommodation as the year before.

Procedures:

1. A student must complete the Housing Accommodation Request Form (Form 1). Then the student needs to request supporting documentation from a licensed professional (Form 2). This paperwork will be submitted through the Student Accessibility Office.
2. The office will review the accommodation request and notify the student of the receipt of the form. The student will be informed if any additional information or documentation is needed.
3. Upon receipt of all the necessary documentation, the Housing Accommodation Committee (Housing Coordinator, Director of Counseling & Health Services and Accessibility Services) will review the accommodation request.
4. The Office of Residence Life will notify the student in writing if the accommodation can be met, a modified accommodation can be met or no accommodation can be met. This notification will be sent to the student's university email address.

Commuting Information

How to Apply:

To apply for commuter status, you must complete a commuter application at housing.ashland.edu. Please use the Fall 2024 Off-Campus application.

Application Details:

Applications open on Feb. 1 and are due no later than May 1. After that date, students who have not submitted an application can have room and board charges applied to their student account. All students must complete either the On-Campus or Off-Campus application, and be approved for one.

Financial Aid:

Financial Aid may be adjusted for students residing off campus. To make the best decision possible, students are strongly encouraged to meet with a member of the Financial Aid Office to determine the change in aid, if any, that will occur by living off campus. Please call 419-289-5002 for an appointment.

Criteria:

You must meet one of the following requirements to be approved to live off campus:

- A student, while in attendance at Ashland University, is living in the permanent primary physical residence of his/her parents or guardian within 35 driving miles of Ashland University's main campus (401 College Avenue, Ashland, Ohio 44805) or the Dwight Schar College of Nursing (1020 S. Trimble Road, Mansfield, Ohio 44906), Mansfield Campus for the upper-class College of Nursing students.
- A student is married, divorced or widowed.
- A student is 22 years of age or older prior to Oct. 1 of that academic year.
- A student has served in the Armed Forces and received an honorable discharge.
- A student has lived in campus housing the equivalent of eight fall and spring semesters, enrolled in academic coursework each semester.
- A student is the holder of a bachelor's degree from an accredited four-year college/university.
- A new transfer student who has a minimum of 45 credits from an accredited college/university.

Student Teaching/Internships

STUDENT TEACHING:

Commuting from Home/Leaving Housing:

If you are commuting from home for your student teaching assignment, please be aware that in order for your request to be granted, your assignment's address must be within the 35-mile limit of your legal parent or guardian's permanent address.

Students will need to fill out an off-campus application located at housing.ashland.edu in order to be approved to commute from home to their student teaching assignments. If an application is not completed, room and board charges will remain on the student's account until the commuter application is completed and approved. You must submit the address of your teaching assignment on this application. Student teaching assignments will be verified with the Education Department. If you do not have your assignment at the time you are submitting this application, you can send it to reslife@ashland.edu once you have your confirmation.

INTERNSHIPS:

Commuting from Home/Leaving Housing:

If you are commuting from home for your internship, please be aware that in order for your request to be granted, your internship assignment's address must be within the 35-mile limit of your legal parent or guardian's permanent address.

In order to be approved to commute from home to your internship, you must complete an off-campus application at housing.ashland.edu. If an application is not filled out, room and board charges will remain on your student account until an off-campus application is completed and approved. You must submit proof of internship and the address of your internship on this application. If you do not have it at the time you are submitting this application, please send it to reslife@ashland.edu once you have your confirmation. The Office of Residence Life will need confirmation from your advisor that you are receiving academic credits for the internship.

Microsoft Teams Information

For each housing information session and housing lottery nights, the ResLife Office will be available via Microsoft Teams. A link for the teams meeting will be sent via email with the instructions for the housing lottery. Please email reslife@ashland.edu with any questions!

Office Hours for Ashland University Residence Life:
Monday-Friday 8 a.m. – 4 p.m.

Location: Second Floor of the Hawkins-Conard Student Center / Suite 230

Email: reslife@ashland.edu

Phone: 419-289-5326

Benefits of Living on Campus

Campus Involvement

Living on campus creates plenty of opportunities to get involved on campus. The close proximity of the residence halls to various campus centers makes it easy to attend evening activities and club meetings.

Instant Community

Become a member of a community through in-hall programming, such as record painting nights, stress less activities and murder mystery games. Engage your community by studying in the halls' study areas, playing games in the community lounges and getting to know your fellow residents. Living on campus is also a great way to improve interpersonal skills!

Increased Resources

Residents can have peace of mind knowing that Safety Services and Residence Life staff provide 24/7 safety and support. Additionally, maintenance and utilities for residents are included in housing costs. Students also enjoy close and convenient access to the Rec Center, the Student Center, on-campus dining options, etc.

Housing Agreement 2024-2025

It is agreed and understood that the terms, conditions and information contained in this contract are integral and binding. This agreement is made and entered into between Ashland University and the undersigned student (parent or guardian if applicable) for the duration of the full academic year. The student shall be assigned to a residential unit as determined by the University.

ROOM ASSIGNMENTS:

A. The return of a properly completed housing application through housing.ashland.edu shall establish room assignment for the student, if the application is accepted.

B. Subject to availability of space, the University shall attempt to assign accommodations according to student preferences, although some students are mandated to live in a particular residence hall. The University cannot guarantee assignments to any particular building, type of accommodation or roommate. Housing can also not be guaranteed for graduate students, and graduate students will be accommodated based on availability.

C. Ashland University, at its sole discretion, reserves the right to make appropriate room assignments. The University reserves the right to make reassignments of hall or room accommodations as it deems necessary, which shall include the relocation of any resident where necessary.

D. The College reserves the right to refuse and/or terminate housing to any student who is delinquent in the payments of fees, who has demonstrated an unwillingness to abide by housing rules and regulations or who exhibits behavior which is incompatible with the maintenance of order, sanitation and the welfare of other students in the residence halls, or as deemed necessary.

Room Changes: Room changes shall be permitted following the room freeze, in the third week of classes each semester, provided the resident follows appropriate protocol. Students interested in a room to themselves will only be approved to move into single rooms (if available) or buyout spaces (only available as space allows). Room changes into larger occupancy rooms and remaining "roommate ready" will not be approved.

E. The University reserves the right to reassign residents in order to consolidate vacant spaces and to increase room occupancy. Refusal by the student to consolidate may result in disciplinary action and single room charges being applied to the student's account.

F. Students who are assigned to floors with special options, either by request or default, are required to comply with the guidelines of that floor.

G. Students may be required to move from one residence or floor to another for academic or student conduct concerns.

H. Students required to complete an academic enrichment plan must meet the academic progress criteria as outlined in the plan. Failure to do so may result in immediate removal from University housing.

Environment and Expectations:

The Ashland University community subscribes to and strongly supports the right of each student to study and work in a quiet, peaceful and respectful atmosphere which is conducive to the pursuit and acquisition of knowledge. Article IV, Section 2 of the Constitution, Rules and Regulations of the Members of the Corporation of Ashland University (1990) states that all students, on entrance, shall make and subscribe to the following declaration: "I sincerely promise while I remain connected with the Institution to obey all its rules and regulations, and to treat my instructors, fellow students and others with respect."

It is agreed and understood that the student shall not make or permit any use of the assigned room or hall/house or make any use of any part of the room privileges which would be for commercial purposes. The student also shall not use the assigned room or hall/house for purposes of violating civil law or University regulations, interfering with the study, sleep or comfort of any resident of the building or community, or being involved in actions that would be potentially dangerous to life, limb or property. The University assumes no responsibility or liability for the personal property of students.

The University encourages each residential student to carry insurance for personal belongings. The student also agrees to promptly and fully comply with verbal or written instructions by University officials and Residence Life staff with reference to the conditions of this agreement. This agreement is not intended to provide all housing information which is more appropriately located in the Student Handbook. The student shall comply with all rules, regulations, policies and procedures set forth in the Student Handbook and the University Catalog or any information distributed from the Office of Residence Life or Student Affairs.

University officials reserve the right to enter and inspect residence hall rooms at any time. Inspections will occur when necessary to protect and maintain the property of the University, the health and safety of its students, or whenever necessary to aid in the basic responsibility of the University regarding discipline and maintenance of an educational atmosphere. The student shall further comply with all housing policies concerning assignments, consolidation, damages and condition of rooms and public areas, room inspection, entry and search, vacation periods, subletting and unauthorized use of rooms, keys and checkout as stated in the Student Handbook.

Breaks:

- A.** This contract does not provide room or board during official University breaks. An additional application and fee may be necessary to reside in university housing over university breaks including but not limited to Thanksgiving break, Winter break, Easter break and Spring break.
- B.** Students arriving early in the fall are expected to fill out an Early Arrival request through housing.ashland.edu. Any student who fails to do so a minimum of three days prior to arrival will be assessed a fee.
- C.** At summer break, students are expected to go through all the proper checkout procedures as designated by the Office of Residence Life. Failure to do so may lead to a fee.
- D.** At checkout, personal property must be removed from University premises at that time and the room reset to its original state. Personal property not removed shall be considered abandoned and may be disposed of by the University at their discretion and at the student's expense.

Board:

It is agreed and understood that resident students are required to accept a University board plan (note that residential students assigned to University Apartments are not required to purchase a university meal plan if they have acquired a senior status of 90+ credit hours at the start of that academic year's fall semester).

- A.** Returning students who fail to select a board option will be assigned the unlimited meal plan option. First-year students will be assigned the required unlimited option.
- B.** Meal plans do not provide meals during official University breaks.
- C.** Meal plan options are subject to change at any time with written notification by Student Dining Services.
- D.** Students are financially responsible in the event that their I.D. card is used by someone other than themselves or the card is invalidated by Student Dining Services. This card is not transferable.
- E.** The student further agrees to immediately notify Student Dining Services and Safety Services should the I.D. card be lost or stolen.

Payment:

It is agreed and understood that the student shall pay or arrange to pay in full a room and board fee to the Ashland University Business Office in a manner acceptable to that office. Such payment or arrangement to pay must occur prior to checking into the residence hall. It is further understood and agreed that this fee is subject to modification by the University in the event the student's assignment changes or in the event the number of students assigned to his/her room changes during the assignment period. In the event the student requests and is authorized a room change, the student agrees to pay a room change fee to the Office of Residence Life of Ashland University, if applicable. Furthermore, the Board of Trustees of Ashland University has the right to change all fees and charges at any time. All charges and fees are subject to the policies found in the Ashland University Fees and Charges Brochure.

Cancellation:

A. It is agreed and understood that the student may not cancel the agreement or be released from the agreement once the student has signed the contract. If a cancellation is granted, at the discretion of the Office of Residence Life, there would be a \$500 Housing Cancellation fee. Housing charges will be prorated based on the number of days in housing.

B. If the student has less than 12 credit hours, the agreement may be canceled by the University (subject to refunds, if any, as determined by the Ashland University Fees and Charges Brochure).

C. All full-time undergraduate students who have not applied for and received permission to live off campus by June 1 must live on campus. Room and board charges will be billed to the student's account. Applications for off-campus residency are available electronically on housing.ashland.edu.

D. Master's-level international students in their first semester will be given a one-week grace period beginning the first day of their academic classes to cancel their housing contract and move off campus. After the one-week grace period has lapsed, students will be required to live in housing for the full academic year.

E. Students enrolled in the ACCESS program who choose to live in university housing will be subject to the same breach of contract fee, though these students will be able to check out of university housing at the end of Spring II term without the fee taking effect, not the end of the university semester.

F. Students who are student teaching or have internships for 10 or more credit hours and the placement of such internships are within a 35-mile driving distance from the permanent primary residence of their parent or guardian may request a release from housing.

Housing Requirements:

All full-time undergraduate students aged 17-24 are permitted to live on campus. Students younger than 17 or older than 24 who wish to live in campus housing must petition the Director of Residence Life. Graduate student housing is available as space permits. Exceptions will be made for the following reasons:

- 1.** A student, while in attendance at Ashland University, is living in the permanent primary residence of his/her parents or guardian within 35 driving miles of Ashland University's main campus (401 College Avenue, Ashland, Ohio 44805) or the Dwight Schar College of Nursing (1020 S. Trimble Road, Mansfield, Ohio 44906), Mansfield Campus for the upper-class College of Nursing students.
- 2.** A student is married, divorced or widowed.
- 3.** A student has a dependent child.
- 4.** A student is 22 years of age or older prior to Oct 1 of that academic year.
- 5.** A student has served in the Armed Forces and received an honorable discharge.
- 6.** A student has lived in campus housing the equivalent of eight fall and spring semesters, enrolled in academic coursework each semester.
- 7.** A student is the holder of a baccalaureate degree from an accredited four-year college/university.
- 8.** A new transfer student who has completed four semesters and a minimum of 45 credits from an accredited college/university.*