



### Introduction

The parking regulations for Ashland University are designed to ensure fair and responsible use of campus parking by all members of the university community. These rules are in effect at all times, including weekends and during breaks, and are enforceable 24/7. All students who register a vehicle agree to abide by these regulations.

All residential and commuter students attending classes on campus are required to register their vehicles each academic year. Vehicle registration signifies acknowledgment of these regulations and agreement to follow them.

Ashland University is not responsible for any damage to or theft from vehicles parked on university property. Registration does not imply liability for incidents involving your vehicle.



#### **Table of Contents**

How to Register a Vehicle	4
Parking Pass Options	4
Updating Vehicle Information	4
Temporary and Visitor Parking Passes	4
Where Students May Park	5
Where Students May Not Park	5
College of Nursing Physician Assistant Parking	5
Services Offered by Safety Services	6
Violation of Parking Policy	6
Parking Fines & Appeals	6
Towing of Vehicles	6
Important Campus Parking Information	7
Campus Map	8



#### How to Register a Vehicle

To register, log into your AU student portal and select "Order Parking Permit." You'll be redirected to the university's permit portal, where you'll log in using Single Sign-On (SSO). Click "Register a Permit," select "Ashland University" as the location, then choose the correct permit based on your housing or student status.

Enter your vehicle details and click "Add to Cart." After confirming the information, click "Proceed to Checkout" and complete your registration. Your digital permit will appear immediately in your dashboard, and a confirmation email will be sent.

#### **Parking Pass Options**

- **♣** Super Pass \$150
  - Designed for students who drive across campus regularly. Allows parking in Lots F, G, H, J, K, M, and B. Lot J is for daytime parking only (6 AM – 5 PM).
- ♣ Standard Pass / CON Resident Pass \$100
  - Suited for students needing occasional off-campus access. Parking is assigned by dorm proximity on a first-come, first-serve basis.
- ♣ Limited Pass \$50
  - o Ideal for students who occasionally need access to driving their car. Valid only in the designated section of Lot B.
- **♣** Commuter Pass \$100
  - For students who live off-campus but attend classes on campus. Permits use of Lot I, Lot J, and designated rows in Lots B, C, and D.
- ♣ College Credit Plus (CCP) Pass Free
  - $\circ\quad$  Designated for high school students attending on-campus AU courses. Includes the same access as a commuter pass.

#### **Updating Vehicle Information**

You can update your vehicle details any time while your permit is valid. Go to your permit dashboard, click "Permit / Vehicle Details," then select "Edit Vehicle." Update the necessary fields and click "Save Changes." A confirmation message will display, and your updated vehicle information will be visible. You'll also receive an email confirmation.

## **Temporary and Visitor Parking Passes**

Temporary passes are available for students using a borrowed or rental vehicle. Be sure to update your vehicle info to avoid violations. Failure to update may result in fines.

Visitor passes can be obtained for friends or family and are required to prevent them from receiving a citation. These are issued by Safety Services and require full vehicle details, including the license plate number.



#### **Where Students May Park**

- Super Pass Holders
  - Lot J: Daytime parking only (6 AM 5 PM)
  - Lots F, G, H, K, M, B: Open access, including overnight

(Note: Lot B excludes reserved commuter and limited pass areas)

- Standard Pass / CON Residents
  - Only in your assigned lot; general campus transport use is prohibited.
    - ~Kem, Amstutz, Andrews  $\rightarrow$  Lot F, G, or H
    - ~Kilhefner, Clark, Myers, Clayton, Senior Apartments → Lot M or B
    - ~CON dorms → CON Student lot
- Limited Pass Holders
  - Only in the designated area of Lot B; not for daily driving on campus.
- - Lot I
  - Lot I
  - Designated rows in Lots B, C, D

Students may not park outside their assigned areas. Violations are enforceable at any time.

Parking in a faculty/staff or visitor lot can be done for loading and unloading with vehicle flashers on and only during the time of actively loading and unloading.

Parking in faculty/staff or visitor lot can be done during the weekend, but also comes with the chance of violation if there is an event or happening on campus where those lots need utilized. In addition if the car is left there until Monday morning, you can receive a violation.

### **Where Students May Not Park**

Students are prohibited from parking in:

- Fire lanes
- Handicap spaces (unless legally permitted)
- Visitor-only parking (including Lot V)
- Faculty/staff areas (Lots A, C, D, E, P)
- Service vehicle spaces
- No parking zones
- Grass, gravel, construction areas, sidewalks, or other non-parking zones

Students are never considered visitors and cannot use visitor spaces under any circumstance. Handicap parking requires state-issued permits or plates.

### **College of Nursing Physician Assistant Parking**

Physician Assistant students living on campus with families may receive up to two permits for personal and family vehicles. More may be available through request to the Director of Safety Services. Guests should park in academic lots and do not require visitor passes.



#### **Services Offered by Safety Services**

Safety Services can assist with:

- Vehicle lockouts
- Dead battery jump-starts
- Initial reporting support for vehicle break-ins or accidents

They are not liable for damages, theft, or environmental issues related to your vehicle, but will support you through proper reporting channels.

#### **Violation of Parking Policy**

All students are required to follow university parking policies. Violations result in fines, disciplinary action, immobilization, or towing. Vehicle owners (or the student driver) are responsible for any citations.

Unregistered vehicles traced via license plates will have fines added to the associated student account. Students driving vehicles not registered to them must still follow university rules or face consequences.

#### **Parking Fines & Appeals**

Not adhering to the rules of these regulations can result in a parking violation.

**Violation Costs** 

First offense: \$20Second offense: \$35Third offense: \$50

- Additional offenses: \$50 each

Chronic violations may result in judicial referral and loss of parking privileges.

Appeals must be submitted within 72 hours via Etrieve or in person at Safety Services. If no appeal is submitted in that time, the fine stands and will be applied to your student account.

### **Towing of Vehicles**

Ashland University uses a third-party towing service and is not responsible for towed vehicles or contents.

Towing may occur when vehicles are:

- In handicap spots without proper documentation
- Blocking traffic or other vehicles
- Unregistered
- Violating regulations
- Left abandoned
- Leaking hazardous materials

Towing fees and possible resulting damages are the owner's responsibility.



#### **Important Campus Parking Information**

All regulations are in effect 24/7

Pedestrians always have the right of way

Driving on sidewalks or lawns is strictly prohibited

Removing barricades or cones is not permitted

Unsafe driving is subject to disciplinary action

Only Safety Services provides authoritative information for parking on campus

Contact: 419-207-5555 or security@ashland.edu

Policies may change; updates will be communicated to the campus community.



## **Campus Map**

