EDUCATION DOCTORATE IN LEADERSHIP STUDIES
PROGRAM CHECKSHEET
2025-2026 CATALOG

The initial review of all transfer credit associated with this checksheet is nonbinding and unofficial until the courses have been approved by the Office of Records and Registration.

EVALUATION FOR (Name): _____ **STUDENT ID#** _____

EMAIL ADDRESS: _____ **PHONE NUMBER:** _____

DEGREE _____ **DATE** _____ **COLLEGE/UNIVERSITY** _____**GPA** _____

CURRENT LICENSE(S) HELD (IF APPLICABLE):_____

EMPLOYER: _____

AU ADVISOR: _____ _____ **DATE:** _____

PROGRAM CANDIDACY: Admission to the EdD in Educational Leadership program occurs upon entry to the Graduate School at AU.

CONTINUED CANDIDACY IN PROGRAM: Candidates must maintain a 3.5 GPA in the Leadership Studies Program Core courses and an overall 3.2 GPA in all course work completed.

TRANSFER POLICY:
- Up to fifteen semester credits from a recognized accredited institution may be accepted for post-master's level courses not used toward another degree, but only in the cognate area and for courses taken within seven years of admission to the program.
- Graduate courses must have a grade of B or above to qualify for transfer.
- Course syllabi may be required for transfer credit.
- Official transcripts from originating accredited institution(s) are required.
- After entering the program, approval must be obtained for any courses taken from another accredited institution prior to enrolling in the course(s). No transfer credit will be given until an official transcript from the originating accredited institution has been submitted to Ashland University.

DEGREE COMPLETION TIME LIMITS
Doctoral students have seven (7) years to complete the doctoral degree. The seven (7) years begins with the first core course that is taken. Depending upon special circumstances, a student may petition for an extension of up to two years provided all requirements of the degree except approval of the dissertation have been met. Students may submit an appeal in writing, stating the reasons for the request, as well as a timeline for completion of any requirements for the degree still to be met. The email should be forwarded to the Director of the Doctoral Program in Leadership Studies.

REQUIRED EDUCATION COURSEWORK:

NUMBER	TITLE	HRS	Semester taken & Grade Received
LEADERSHIP CORE COURSEWORK (15 CREDIT HOURS):			
EDLS 9889	Organizational Development	3	_____
EDLS 9881	Organizational Behavior	3	_____
EDLS 9860	Institutional Effectiveness	3	_____
EDLS 9880	Leadership Theory	3	_____
EDLS 9887	Institutional Policy & Leadership	3	_____

RESEARCH CORE COURSEWORK (19 CREDIT HOURS):

NUMBER	TITLE	HRS	Semester taken & Grade Received
EDLS 9819	Becoming a Researcher	3	_____
EDLS 9820	Quantitative Research Design	3	_____
EDLS 9821	Qualitative Inquiry	3	_____
EDLS 9829	Leadership Research	3	_____

(EDLS 9830)   Mentorship Project (Series of 4 credits)
   Substitutions:

	HRS	Semester taken & Grade Received
EDLS 9825 Seminar in Leadership Research (Mastering Academic Writing)	1	_____
EDLS 9826 Seminar in Leadership Research (Accessing Research)	1	_____
EDLS 9827 Seminar in Leadership Research (The Literature Review)	1	_____
EDLS 9828 Seminar in Leadership Research (Research Question & Design)	1	_____
EDLS 9823 Dissertation Proposal Development Seminar	3	_____

COGNATE AREA (15 CREDIT HOURS):

All students are required to complete a cognate area of study consisting of a minimum of fifteen (15) semester hours. Cognates are unique to each student based on area of interest and potential research agenda. Cognates may be transferred but must be post-master's work that is not used toward any other degree.

_____ Adult Education	_____ Communication	_____ Curriculum
_____ Business Management	_____ Criminal Justice	_____ Gifted and Talented Education
_____ Higher Education Leadership/Administration	_____ Theology	_____ Professional Development
_____ School Building Administration	_____ Superintendency	_____ Other: _____

	HRS	Semester taken & Grade Received
_____	(3)	_____
_____	(3)	_____
_____	(3)	_____
_____	(3)	_____
_____	(3)	_____

DISSERTATION (10 CREDIT HOURS):

EDLS 9899 Dissertation   10   _____

TOTAL HOURS OF REQUIRED EDUCATION COURSEWORK   **59**

No more than 15 credit hours (Cognate only) may be transferred from another institution for this program from a regionally accredited program.

DEPARTMENT CHAIR/PROGRAM DIRECTOR'S SIGNATURE (AS APPROPRIATE): _____ **DATE:_____**

IMPORTANT NOTES:

- Program Checksheets completed prior to an individual's acceptance to the university are nonbinding and unofficial. The student's Program Checksheet is simply a list of the required courses for the degree or licensure. If the individual's application to the university is not submitted and approved within one semester of the date on the Checksheet, or the requirements for a given program have changed, he or she will be required to sign a new Program Checksheet. It is the student's responsibility to notify the university should he or she change from one degree, licensure, or endorsement program to another or add an additional program. Completed coursework is to be applicable to a student's program(s) of record.

- It is the student's responsibility to submit all appropriate transcripts required for transfer credit. This should be completed within the first semester. Transfer credit noted on a Program Checksheet is not official until it has been reviewed and approved by the Office of Records and Registration. The student needs to monitor the status of his or her transfer credit.

- Students are to contact the Financial Aid Office when a change in the program occurs. Changes may result in an increase in the number of hours required to complete a program and may result in potential changes in financial obligations.

I have reviewed all pages of this document with the individual requesting this Program Checksheet.