

ASHLAND UNIVERSITY

Professional Development Services

Adjunct Instructor Application

Office Use Only

Approved By:

Date:

8/26

Thank you for your interest in becoming an approved adjunct instructor for Professional Development Services. Please complete the following information and return it to the appropriate office listed below via email. When your application has been approved, you will receive notification. Please make sure all materials are attached and complete before emailing them to our office, as this will expedite the approval process. If you have any questions, please contact our office nearest you:

Main Campus

401 College Avenue
Ashland, Ohio 44805
(419) 289-5350
(419) 289-5078
jpowell1@ashland.edu

Columbus Center

8050 High Street
Columbus, Ohio 43235
(614) 794-4850
col-pds@ashland.edu

Northeast Center

6393 Oak Tree Blvd.
Independence, Ohio 44131
(330) 998-2873
dsilverb@ashland.edu

Northwest Center

Contact Crissy Lauterbach at
jlauterb@ashland.edu

Southwest Ohio Center

Butler Tech
3605 Hamilton-Middletown Road
Fairfield Township, Ohio 45011
(cell) 513-907-4146
bniehaus@ashland.edu

NAME:		LAST FOUR NUMBERS OF SS #:	
TITLE OF CLASS:		TITLE/POSITION:	
EMPLOYER:		CELL PHONE:	
WORK ADDRESS:		DATE OF BIRTH:	
HOME ADDRESS:			
EMAIL ADDRESS:			

Please include the following items for your adjunct application to be considered. Please email all completed documents to the appropriate office listed above. An unofficial transcript is acceptable for this application.

- ☐ Vita or Resume
- ☐ Photocopy of Teaching Certificate/License
- ☐ Photocopy of Master's Degree Transcript and/or Doctoral Degree

4. Will you be receiving an instructor fee paid to you by Ashland University?

☐ yes

☐ no

IF YES, you will need to complete the online application at this address: jobs.ashland.edu/postings/4780

Course Proposal Materials

The Proposal, Syllabus and/or Agenda can be submitted separately.

Adjunct Information Webpage

ashland.edu/.../adjunct-information